

Agenda for a meeting of the Bradford South Area Committee to be held on Thursday, 30 June 2016 at 5.00 pm in Committee Room 3 - City Hall, Bradford

Members of the Committee – Councillors

CONSERVATIVE	LABOUR	THE QUEENSBURY WARD INDEPENDENTS
Carmody	Wainwright T Hussain Peart Tait Warburton Berry Dodds	L Cromie

Alternates:

LABOUR	THE QUEENSBURY WARD INDEPENDENTS
Ferriby Jabar Green Johnson V Slater Thornton Watson	P Cromie

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

Parveen Akhtar
City Solicitor
Agenda Contact: Yusuf Patel
Phone: 01274 434579
E-Mail: yusuf.patel@bradford.gov.uk

To:



A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. APPOINTMENT OF CHAIR (Standing Order 35)

To appoint a Chair for the Municipal Year 2016/2017

3. APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)

To appoint a Deputy Chair for the Municipal Year 2016/2017

4. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*



5. **MINUTES**

Recommended –

That the minutes of the meeting held on 17 March 2015 be signed as a correct record (previously circulated).

(Yusuf Patel – 01274 434579)

6. **INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel - 01274 434579)

7. **PUBLIC QUESTION TIME**

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 28 June 2015.

(Yusuf Patel - 01274 434579)



B. BUSINESS ITEMS

8. **BURNHAM AVENUE, BRADFORD - REQUEST FOR DISABLED PERSONS PARKING PLACE (EXCEPTION TO POLICY)** 1 - 6

The Strategic Director Regeneration will submit a report (**Document "A"**) which sets out an application for a Disabled Persons Parking Place where the applicant does not meet all the Policy criteria.

Recommended –

- (1) **That the Bradford South Area Committee determines whether or not to allow an exception to the Disabled Persons Parking Places policy for an application for 80 Burnham Avenue.**
- (2) **That the applicant be informed accordingly.**

(Environment and Waste Management Overview and Scrutiny Committee)

(Andrew Smith – 01274 434674)

9. **STREET LIGHTING COLUMN REPLACEMENT PROGRAMME** 7 - 24

The Strategic Director Regeneration will submit a report (**Document "B"**) which seeks to advise the Area Committee regarding the replacement of street lighting columns determined as non compliant and the subsequent recommendations as to how the West Yorkshire Local Transport Plan Funding allocation is most effectively utilised.

Recommended –

That the Priority 1 street lighting column replacement schemes listed in Table A of Appendix 1 to Document "B" be implemented.

(Environment and Waste Management Overview and Scrutiny Committee)

(Allun Preece – 01274 434019)

10. **YOUTH SERVICE - SOUTH AREA** 25 - 38

The Strategic Director Environment and Sport will submit a report (**Document "C"**) which gives an update on work undertaken by the Youth Service in the South Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.



Recommended –

- (1) That the work undertaken by the Youth Service in the Bradford South Area as detailed in Document “C” be noted.**
- (2) Bradford South Area Committee notes that the deployment of current Youth Service budgets as set out in Document “C” meets local need.**
- (3) The amount of funding allocated to grants made under the Youth Chest (formerly Youth Opportunities Fund) for 2016-17 for groups working in the Bradford South Area will be £5,000.**
- (4) That the Bradford South Area Co-ordinator submits a report on the work of the Youth Service to Bradford South Area Committee on an annual basis.**

(Children’s Services Overview and Scrutiny Committee)

(Mick Charlton – 01274 431155)

11. YOUTH CHEST - BRADFORD SOUTH

39 - 44

The Strategic Director Environment and Sport will submit a report (**Document “D”**) which gives a summary of the Youth Opportunities Fund (YOF) in Bradford 2015/16. It also gives a proposal of how to set out the allocation of small grants to young people in the following year.

Recommended –

- (1) That Bradford South Area Committee notes the potential, for young people in the area to make a positive contribution to embedding aspects of People Can with the support of the Youth Chest.**
- (2) That the Bradford South Area Committee promotes and uses the ‘Youth Chest’ as a resource to fund specific pieces of community action that inspire young people to play an active role in their local community.**
- (3) The Bradford South Grant Advisory Group (GAG) coops up to six young people to participate in the GAG meetings.**

(Children’s Services Overview and Scrutiny Committee)

(Anthony Casson – 01274 431155)



12. NEIGHBOURHOOD RESOLUTION PANELS - PROGRESS REPORT 2016 45 - 52

The Assistant Director Environment and Sport will submit a report (**Document “E”**) which gives an update on the progress that has been made in the setting up and use of Neighbourhood Resolution Panels in Bradford district over the past 12 months.

Recommended –

That the Bradford South Area Committee considers and comments on The progress made over the past 12 months in developing Neighbourhood Resolution Panels in Bradford district as set out in Document “E”.

(Corporate Overview and Scrutiny Committee)

(Rebecca Trueman - 01274 431364)

13. PARKS & GREEN SPACES SERVICE ANNUAL REPORT 53 - 66

The Strategic Director Environment and Sport will submit a report (**Document “F”**) which sets out the annual report for the Parks & Green Spaces Service, reviews the previous maintenance year of 2015/16 and also considers the significant issues that will have an effect over the coming 12 months, and presents options where appropriate for future service delivery.

Recommended –

That Bradford South Area Committee:

Note the content of this report and in particular:

- (i) The bowls club agreement**
- (ii) The outcome following the consultation around the flower bed provision.**

(Regeneration and Economy Overview and Scrutiny Committee)

(Ian Wood – 01274 432648)

14. DEMENTIA FRIENDLY COMMUNITIES - BRADFORD SOUTH 67 - 84

The Strategic Director Environment and Sport will submit a report (**Document “G”**) which informs Bradford South Area Committee of the work of the Bradford Dementia Friendly Communities Project and provides an update on the creation of dementia friendly communities



within Bradford South.

Recommended –

- (1) That the Bradford South Area Co-ordinator’s Office welcomes the progress in the development of the Dementia Friendly Community Programme.**
- (2) That the Bradford South Area Co-ordinator’s Office present a report to a future meeting of this Area Committee to provide an update on initiatives undertaken within Bradford South to support communities to become dementia friendly.**

(Corporate Overview and Scrutiny Committee)

(Rada Mijailovic - 01274 431155)

15. CLEANER AND GREENER STREETS AND NEIGHBOURHOODS IN BRADFORD SOUTH - DEVOLUTION TO AREA COMMITTEE 85 - 104

The Area Coordinator will submit a report (**Document “H”**) which sets out a developing approach that delivers on the cleaner/greener agenda at an area, ward, neighbourhood and street level. The devolved approach aims to improve coordination of the Council Warden Service, Street Cleansing and Environmental Enforcement within Bradford South, alongside encouraging residents, local businesses and community groups to be active partners in maintaining cleaner streets and neighbourhoods through promoting the People Can Make a Difference campaign. It also provides an update to information presented to meetings of the Bradford South Area Committee in 2015 relating to Council Wardens and Street Cleansing.

Recommended –

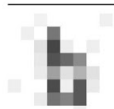
- (1) Bradford South Area Committee notes and welcomes the approach outlined in this report.**
- (2) Ward Members are updated regularly on initiatives within their wards to encourage cleaner streets and neighbourhoods.**

(Corporate Overview and Scrutiny Committee)

(Mick Charlton - 01274 431155)

16. 2016/17 BRADFORD SOUTH COMMUNITY CHEST GRANTS 105 - 112

The Strategic Director Environment and Sport will submit a report (**Document “I”**) which details the Community Chest Grants awarded from applications received prior to the 29 February 2016 deadline.



Recommended –

- (1) That the wide range of applications from groups, organisations and individuals across Bradford South be noted and welcomed.**
- (2) That the Bradford South Area Co-ordinator's Office continue to ensure the effective allocation of the Community Chest budget by providing appropriate advice and support to applicants.**

(Corporate Overview and Scrutiny Committee)

(Mick Charlton – 01274 431155)

17. BRADFORD SOUTH AREA COMMITTEE FORWARD PLAN 2016/17

The Bradford South Area Coordinator will facilitate a discussion on the Bradford South Area Committee Forward Plan 2016/2017.

(Mick Charlton - 01274 431155)

18. DATES OF FUTURE MEETINGS FOR THE 2016/17 MUNICIPAL YEAR

Recommended –

That the meetings of the Area Committee during the 2016/17 Municipal Year be held at 5.00pm in City Hall on the following dates:

22 September 2016

20 October 2016

24 November 2016

19 January 2017

16 February 2017

16 March 2017

(Yusuf Patel - 01274 434579)



Report of the Strategic Director, Regeneration to the meeting of Bradford South Area Committee to be held on 30 June 2016.

A

Subject:

BURNHAM AVENUE, BRADFORD – REQUEST FOR DISABLED PERSONS PARKING PLACE (EXCEPTION TO POLICY)

Summary statement:

This report considers an application for a Disabled Persons Parking Place where the applicant does not meet all the Policy criteria.

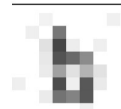
Ward: 25 Tong

Mike Cowlam
Strategic Director
Regeneration and Culture

Portfolio:
Regeneration, Planning and Transport

Report Contact: Andrew Smith
Principal Engineer
Phone: (01274) 434674
E-mail: andrew.smith@bradford.gov.uk

Overview & Scrutiny Area:
Environment and Waste Management



1.0 SUMMARY

- 1.1 This report considers an application for a Disabled Persons Parking Place where the applicant does not meet all the Policy criteria.

2.0 BACKGROUND

- 2.1 The resident of 80 Burnham Avenue has submitted an application for a Disabled Persons Parking Place outside their property. There is a primary school in close proximity and parking is at a premium on this section of Burnham Avenue at school start and finish times. There is also demand for on-street parking generated by adjacent houses and associated visitors. The applicant does not have any off-street parking provision and thereby relies on the availability of parking on Burnham Avenue to gain convenient access to their property.

- 2.2 The criteria for eligibility for a Disabled Persons Parking Place require that the applicant:

- i. Holds a Disabled Person's Blue Badge.
- ii. Has a vehicle registered at their place of residence.
- iii. Does not have accessible off-street parking e.g. hard standing or garage
- iv. Receives either:
 - a) the Higher Rate Mobility component of Disability Living Allowance, or
 - b) the Higher Rate of Attendance Allowance
 - c) the Mobility component of a Personal Independence Payment (PIP)

- 2.3 The applicant for 80 Burnham Avenue meets 3 of the 4 criteria listed in para. 2.2, but will not qualify to apply for the Higher Rate Mobility component of Disability Living Allowance until February 2017, due to the length of residency in the UK. Given the medical evidence supplied, it is expected that such an application would be successful.

- 2.4 A plan showing the indicative location of a Disabled Persons Parking Place outside 80 Burnham Avenue is attached as Appendix 1.

3.0 OTHER CONSIDERATIONS

- 3.1 The applicant has provided supporting medical evidence in the form of letters from a consultant paediatric neurologist at Leeds General Infirmary. The letters confirm congenital muscular dystrophy, a difficulty in maintaining posture, help with feeding, and respiratory impairment with the use of a cough assist machine. The applicant has also undergone surgery to have a growing rod implanted into his spine to aid posture and continued growth which will require regular replacement as he grows older. The applicant requires hourly turning at night to prevent choking and is also using a wheelchair to move around.

- 3.2 As part of the Disabled Persons Parking Place application investigation process, officers undertake consultations with adjacent neighbours to determine if there are any objections to the proposal. This consultation is usually undertaken as a second stage, following successful verification of the criteria being met. In this instance, however, the consultation has already



been undertaken (to avoid a scenario whereby the Area Committee approves the exception to the policy but the application then meets with objections from neighbours, thus requiring a further report to the Area Committee).

4.0 FINANCIAL AND RESOURCE APPRAISAL

4.1 A budget of £6,000 for the provision of Disabled Persons Parking Places across the Bradford South constituency has been approved as part of the 2016/17 Safer Roads schemes programme. If approved, this parking place would be implemented as part of the overall programme of Disabled Persons Parking Places in Bradford South

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no significant risks arising out of the implementation of the proposed recommendations.

6.0 LEGAL APPRAISAL

6.1 The options contained in this report are within the Council's powers as Highway Authority and Traffic Regulation Authority.

7.0 OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Due regard has been given to Section 149 of the Equality Act when determining the proposals in this report.

7.2 SUSTAINABILITY IMPLICATIONS

There are no sustainability implications arising from this report.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

There is no impact on the Council's own and the wider District's carbon footprint and emissions from other greenhouse gasses arising from this report.

7.4 COMMUNITY SAFETY IMPLICATIONS

None.

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None



7.7 WARD IMPLICATIONS

Ward members have been consulted on the application.

7.8 AREA COMMITTEE WARD PLAN IMPLICATIONS

7.8.1 None

8.0 NOT FOR PUBLICATION DOCUMENTS

8.1 None

9.0 OPTIONS

9.1 That the Bradford South Area Committee approves an application for the installation of a Disabled Persons Parking Place at 80 Burnham Avenue as an exception to the policy.

9.2 That the Bradford South Area Committee refuses an application for the installation of a Disabled Persons Parking Place at 80 Burnham Avenue in accordance with the policy.

10.0 RECOMMENDATIONS

10.1 That the Bradford South Area Committee determines whether or not to allow an exception to the Disabled Persons Parking Places policy for an application for 80 Burnham Avenue.

10.2 That the applicant be informed accordingly.

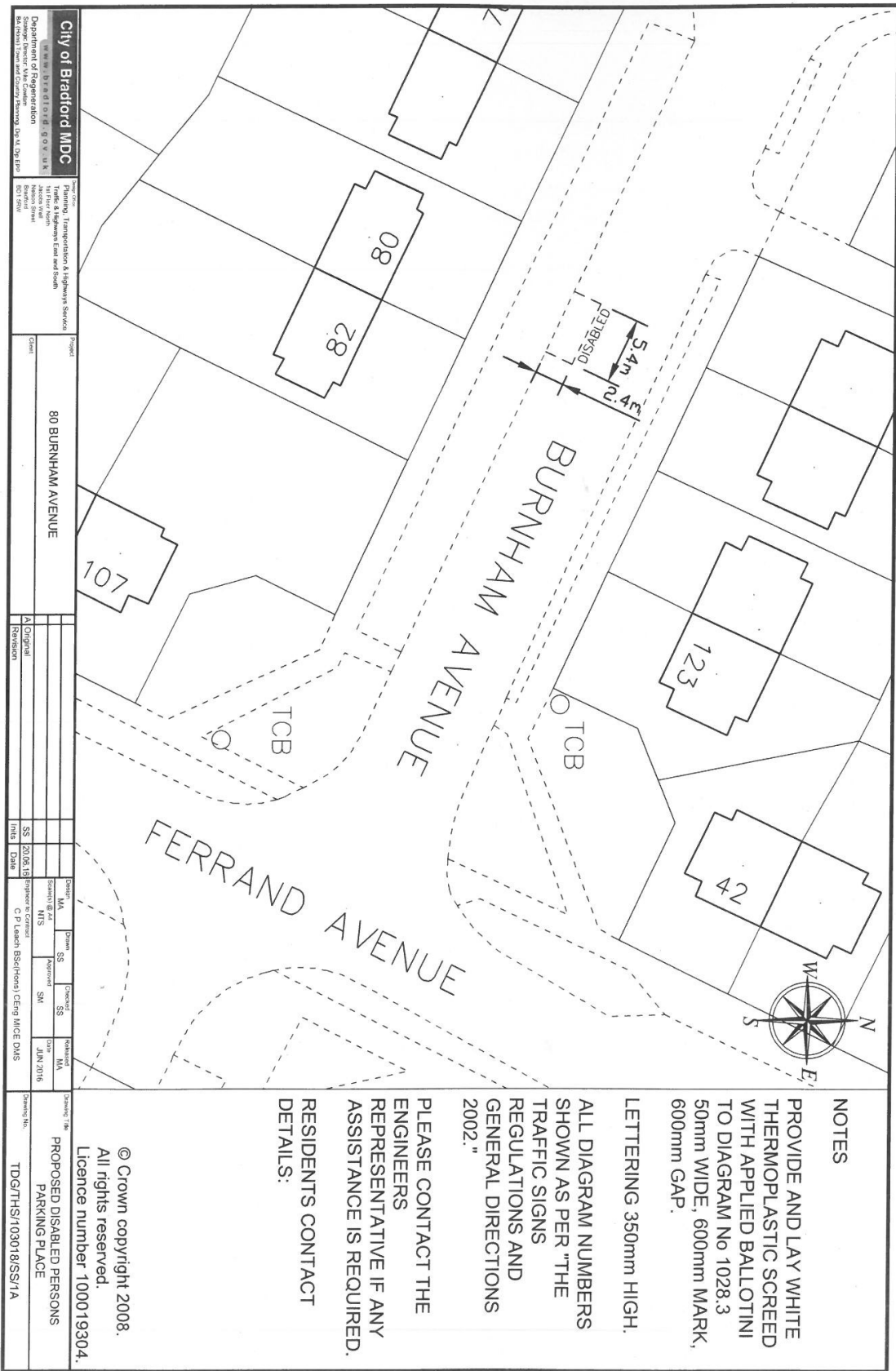
11.0 APPENDICES

11.1 Appendix A – Location Plan

12.0 BACKGROUND DOCUMENTS

12.1 City of Bradford Metropolitan District Council File Ref:TDG/THS/BS/103383





NOTES

PROVIDE AND LAY WHITE THERMOPLASTIC SCREED WITH APPLIED BALLOTTINI TO DIAGRAM No 1028.3 50mm WIDE, 600mm MARK, 600mm GAP.

LETTERING 350mm HIGH.

ALL DIAGRAM NUMBERS SHOWN AS PER "THE TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS 2002."

PLEASE CONTACT THE ENGINEERS REPRESENTATIVE IF ANY ASSISTANCE IS REQUIRED. RESIDENTS CONTACT DETAILS:

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PROPOSED DISABLED PERSONS PARKING PLACE

TDG/H/S/103018/SS/1A

City of Bradford MDC
Department of Regeneration
100019304

Planning, Transportation & Highway Services
Traffic & Highway Engineering
Roads Section
100019304

Project
80 BURNHAM AVENUE

Client
A Original
Revision

Date
20.06.18

Design	MA	Drawn	SS	Checked	MA
Checked	MA	Approved	SM	Examined	MA
Author	MIS	Project	SS	Date	20 JUN 2018
C P (Lead) Bsc(Eng) CEng MICE DMS					

Drawn by
TDC/H/S/103018/SS/1A

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Report of the Strategic Director, Regeneration and Culture to the meeting of Bradford South Area Committee on 30th June 2016

B

Subject: Street Lighting Column Replacement Programme

Summary statement: This report seeks to advise the Area Committee regarding the replacement of street lighting columns determined as non compliant and the subsequent recommendations as to how the West Yorkshire Local Transport Plan Funding allocation is most effectively utilised.

Mike Cowlam
Strategic Director
Regeneration

Portfolio:
Regeneration, Planning & Transport Portfolio

Report Contact: Allun Preece
Phone: 01274 434019
E-mail: allun.preece@bradford.gov.uk

Overview and Scrutiny Area:
Environment and Waste Management



1.0 SUMMARY

- 1.1 This report seeks to inform the Area Committee of the requirement to replace street lighting columns that have been identified as non-compliant. That is, they are in need of urgent replacement due their age and condition based upon the findings of inspections carried out during reactive maintenance visits.

2.0 BACKGROUND

- 2.1 An essential part of the maintenance of the street lighting assets is to carry out visual inspection of each column, which provides valuable information as to the condition of the unit, specifically the structural integrity of the column.
- 2.2 Many of the steel columns were installed over 30 years ago and although a programme of external painting has prevented the columns from corroding on the outside the inside remains unprotected, and is therefore vulnerable.
- 2.3 There are also a significant number of concrete columns that are in excess of 30 years old which are prone to cracking as a result of corrosion to the steel reinforcing bars inside the columns which also require replacement when identified as non compliant.

3.0 OTHER CONSIDERATIONS

- 3.1 When replacing life expired columns the most effective means is to replace on a scheme basis therefore not only replacing the columns but also improving the lighting to modern standards.
- 3.2 All new lighting installed as part of the column replacement programme is now energy efficient LED lighting saving around 50% of the energy used based on the energy consumption of the previous equipment, the new units can also be pre-programmed to reduce the lighting levels outside peak periods

4.0 FINANCIAL AND RESOURCE APPRAISAL

- 4.1 The funding required for the Priority 1 scheme in Appendix 1 is estimated as £65,385 which is allocated to the Bradford South Area Committee.
- 4.2 The total West Yorkshire Local Transport Plan budget allocated to the Council by the Department for Transport is £388,000. This has been split between the Area Committees to deal with the Priority 1 column replacement schemes based upon the value of the estimates.

5.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no risk management and governance issues

6.0 LEGAL APPRAISAL

6.1 The Council has a power under Section 97 of the Highways Act 1980 to provide and maintain street lighting columns.

7.0 OTHER IMPLICATIONS

When lighting is replaced as a whole street or scheme there may be some columns that have been previously replaced as a result of accident damage or maintenance replacements, these columns are either designed around wherever possible for retaining in situ or carefully removed for re-use for reactive maintenance.

7.1 EQUAL AND DIVERSITY

7.1.1 There are no equal rights implications at this time

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 Galvanised steel street lighting columns are recyclable when replaced on reaching the end of their design life which is likely to be in excess of 50 years, modern lanterns are constructed so that over 90% of the materials can also be recycled.

7.2.2 LED lanterns have an anticipated life in excess of 100,00 hours, which equates to around 25 years dramatically reducing the maintenance requirements when compared to traditional light sources.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Modern street lighting equipment is considerably more energy efficient than older apparatus, and when using variable lighting levels along with white light can significantly reduce the energy consumption and CO² emissions.

7.4 COMMUNITY SAFETY IMPLCATIONS

7.4.1 Street lighting is a highly visible front line service. Good street lighting provides a vital function during the hours of darkness, protecting people and property and enhancing the night-time environment. Effective street lighting deters criminal activity and reduces road accidents.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

7.6.1 There are no Trade Union implications in this item

7.7 WARD IMPLICATIONS

7.7.1 The priority 1 Scheme in Appendix 1 is within Wyke Ward

8 NOT FOR PUBLICATION DOCUMENTS

8.1 There is no restriction on the publication of this report.

9.0 OPTIONS

9.1 Members are asked to consider implementing the scheme listed in Table A of Appendix 1 which is prioritised with Priority 1 (being the schemes requiring the most urgent replacement as identified by site surveys). Designs and detailed estimates have been prepared for these schemes, a copy of these designs is in Appendix 2.

9.2 Members may choose to implement column replacement schemes from Table B in Appendix 1, budget estimates have been prepared for these schemes. However, it may be necessary to remove any non compliant columns for safety reasons should they not be replaced in this financial year

10.0 RECOMMENDATIONS

10.1 That the Priority 1 street lighting column replacement schemes listed in Table A of Appendix 1 of the report be implemented..

11.0 APPENDICES

11.1 Appendix 1 – Column Replacement Schemes for Area Committee consideration

11.2 Appendix 2 – Designs of schemes for consideration

12.0 BACKGROUND DOCUMENTS

None.

Appendix 1 Column Replacement Schemes for Area Committee consideration

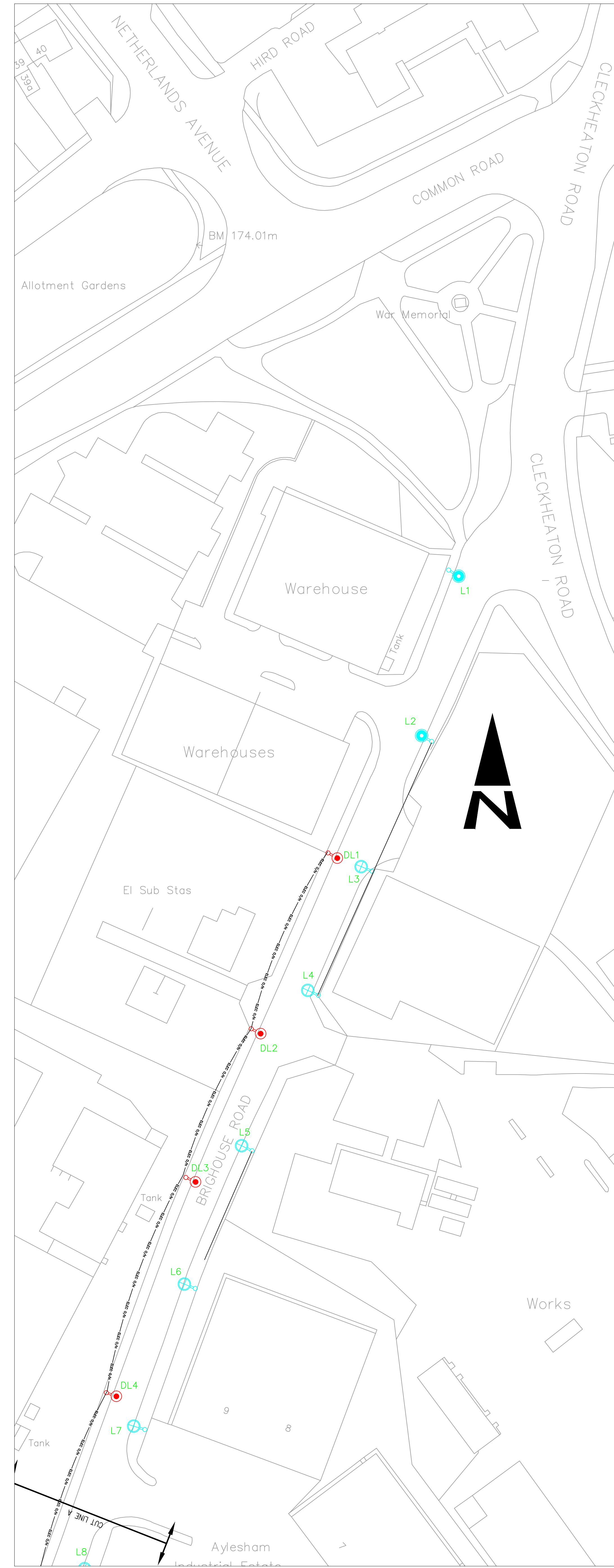
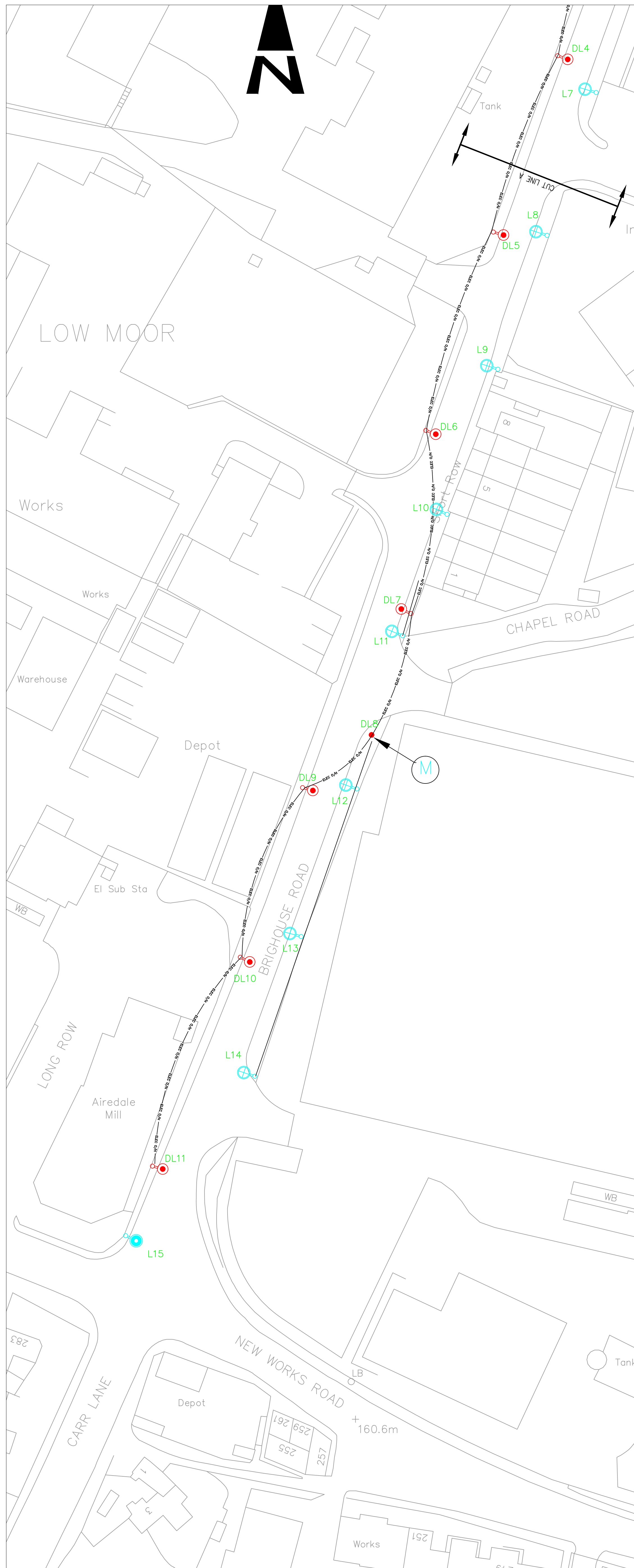
Table A - Priority 1 Schemes

Ward	Priority	Road	Estimate
Wyke	1	Brighouse Road Low Moor	£65,385
Total			£65,385

Table B - Other Schemes

Ward	Priority	Road	Estimate
Wibsey	2	Mayo Avenue – Cols 23 to 34	£24,300
Wibsey	2	Rooley Lane (Mayo to Mcr Rd.)	£47,135
Wibsey	3	Netherlands Avenue	£37,153
Tong	3	Rooley Lane (Rook Ln to Dudley Hill)	£38,088
Wyke	3	Lower Wyke Lane	£9,002
Total			£138,321

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Quantity	Symbol	Type of Lighting Unit
1		Existing 8 metre Steel Master column must be disconnected after new lamps are serviced To be taken down and remove for recycle
12		Proposed 10 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 80 LEDS lamp with NEMA socket Urbis Ampera Maxi, 80LED, NW,5139,500mA, Dimmed 50% btween 05:30-10:00 Hrs
10		Existing 8 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 80w sox lamp To be taken down and remove for rcycle
3		Proposed 10 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 80 LEDS lamp with NEMA socket Urbis Ampera Maxi, 80LED, NW,5139,500mA, Dimmed 50% btween 05:30-10:00 Hrs
940m		Existing local authority over head supply to be disconnected and taken down for recycle
		Master column DL9, only to be disconnected when all new columns are serviced

- Notes:**
- Existing services detailed on this drawing are not to be treated as accurate. The contractor is responsible for proving all services on site prior to the commencement of works.
 - Proposed cabling is shown schematically and final routes are to be agreed on site with the engineer.
 - Unless shown otherwise, all proposed equipment is to have an independent 25A DNO supply.
 - Siting of lighting columns and signs to be carried out by Council's engineer.

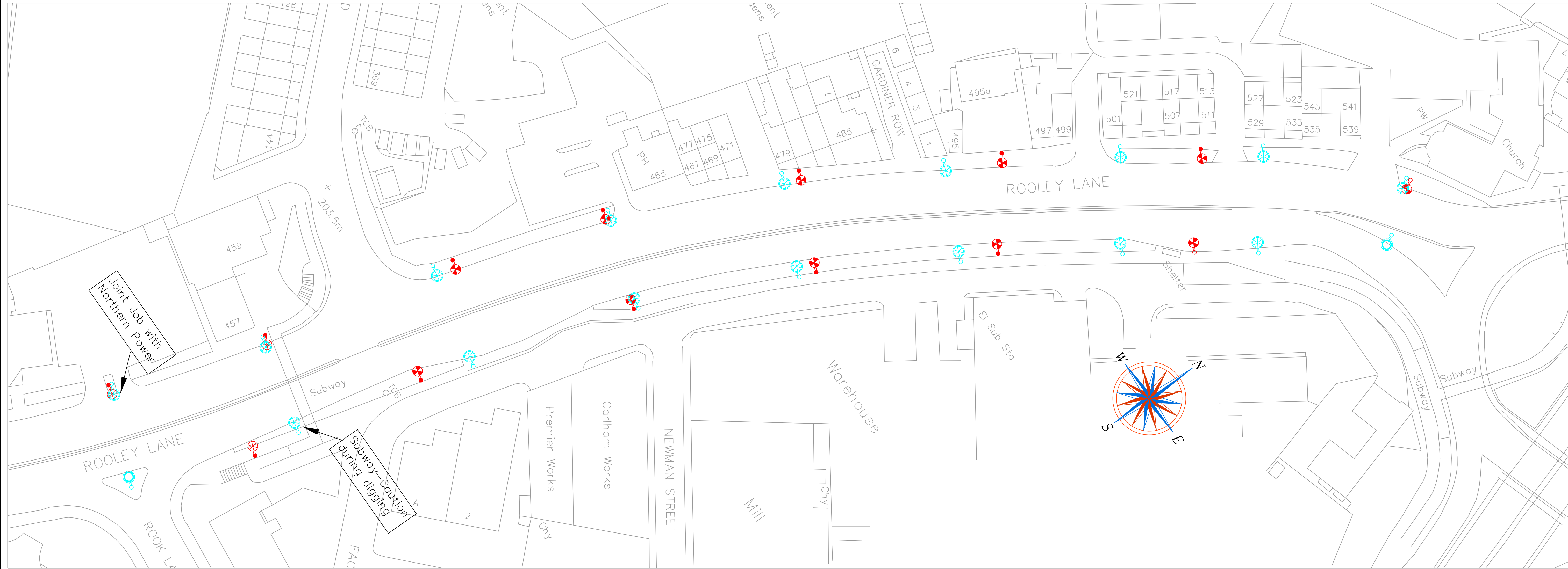
A	Original		MK
	Revision		Inits Date
City of Bradford MDC			
www.bradford.gov.uk			
Department of Regeneration Strategic Director: Barra Mac Ruairi RIBA FRSA			
Design Office Transportation and Highways Service Street Lighting Unit Wakefield Road Depot Foundry Lane Bradford BD4 7NW			
Project BRIGHOUSE ROAD WYKE			
Client STREET LIGHTING PROPOSALS			
Engineer to Contract C P Leach BSc C.Eng MICE DMS			
Design	Drawn	Checked	Released
MK	MK		MK
Scale(s) @ A0	Approver	Date	
1:500	A.Preece		SEP 15
Drawing Title STREET LIGHTING PROPOSALS			
Drawing No. R/PTH/SL/100146/15150-1A			



Quantity	Symbol	Type of Lighting Unit
14		Proposed 10 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 112 LED lamp Urbis Ampera Maxi 112LED 5137 500mA NeuWh 341102 in grey.
10		Existing 10 metre Concrete column with 1.25 metre projection bracket, Side Entry lantern and 135w SOX lamp To be removed off site for recycling.
2		Existing 10 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 150w SON/T lamp To be removed off site for recycling.

A	Original	DS 13.02.16
	Revision	
City of Bradford MDC		
www.bradford.gov.uk		
Department of Regeneration Strategic Director: Barra Mac Ruairi RIBA FRSA		
Design Office Transportation and Highways Service Street Lighting Unit Wakefield Road Depot Foundry Lane Bradford BD4 7NW		
Project MAYO AVENUE CAPITAL 2016-17		
Contract C P Leach BSc C.Eng MICE DMS		
Design	Drawn	Checked
DS	DS	DS
Scale(s) 1:500		
	A Preece	FEB 16
Drawing Title STREET LIGHTING PROPOSALS		
Drawing No. R/PTH/SL/100146/15145-1A		

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Quantity	Symbol	Type of Lighting Unit
2		Proposed lantern change on 12 metre Steel column with 1.25 metre projection bracket, Side Entry lantern with NEMA socket and 112 LED lamp Urbis, Ampera maxi, 5137, NW @ 500mA dimmed to level 1
15		Proposed 12 metre Steel column with 1.25 metre projection bracket, Side Entry lantern with NEMA socket and 112 LED lamp Urbis, Ampera maxi, 5137, NW @ 500mA dimmed to level 1
3		Existing 12 metre Concrete column with 1.25 metre projection bracket, Side Entry lantern and 250w SON/T lamp To be removed and taken down to tip for recycle
9		Existing 12 metre Concrete column with 1.25 metre projection bracket, Side Entry lantern and 180w SOX lamp To be removed and taken down to tip for recycle
1		Existing 12 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 180w SOX lamp To be removed and taken down to tip for recycle
1		Existing 10 metre Steel column with 1.25 metre projection bracket, Side Entry lantern and 135w SOX lamp To be removed and taken down to tip for recycle

SIGNS TO BE RELOCATED		
SIGN TYPE	FROM	TO
Hydrant	DL1	L1
Hydrant	DL2	TBA
Hydrant	DL4	L5

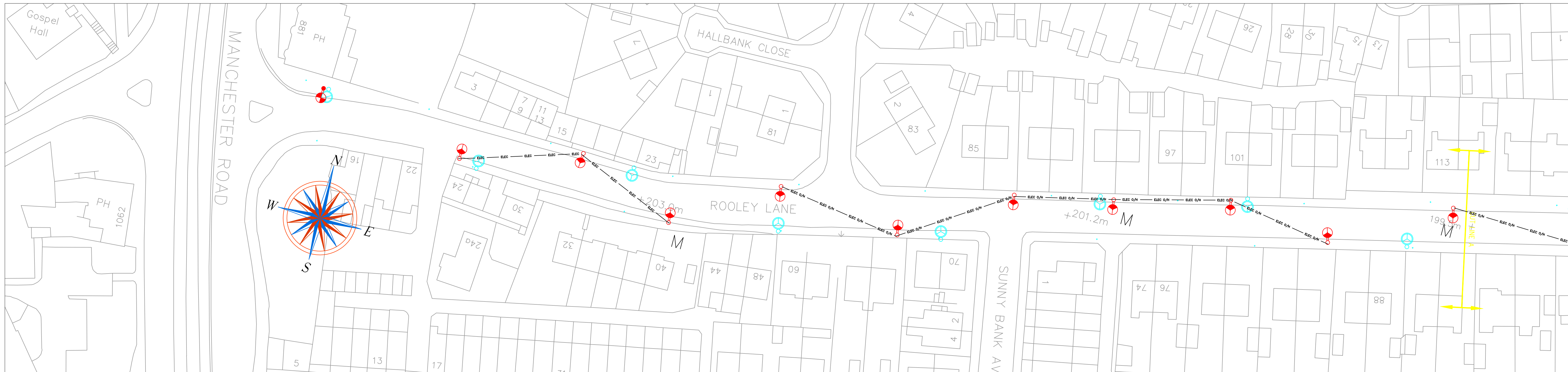
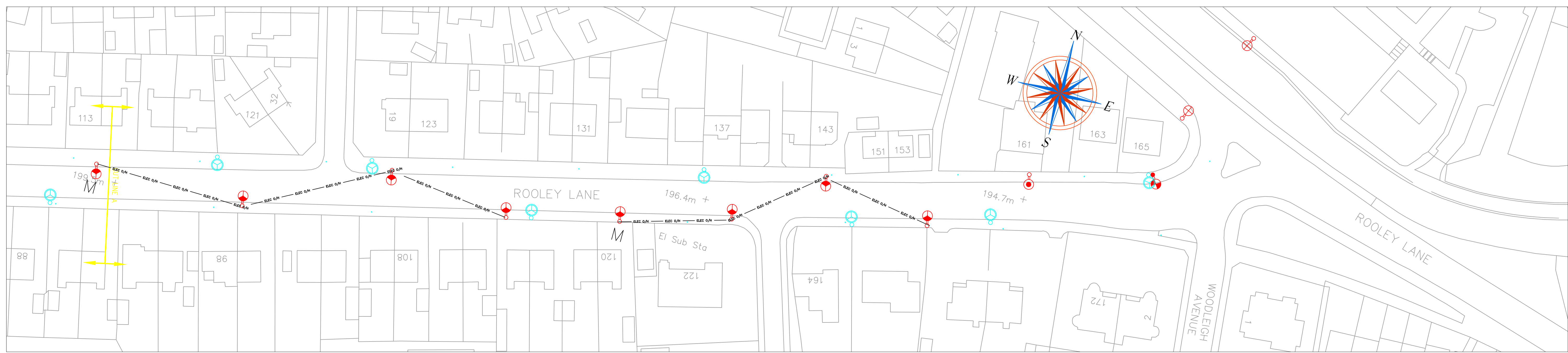
Notes:

- Existing services detailed on this drawing are not to be treated as accurate. The contractor is responsible for proving all services on site prior to the commencement of works.
- Proposed cabling is shown schematically and final routes are to be agreed on site with the engineer.
- Unless shown otherwise, all proposed equipment is to have an independent 25A DNO supply.
- Siting of lighting columns and signs to be carried out by Council's engineer.

A	Original		MK
	Revision		
City of Bradford MDC			
www.bradford.gov.uk			
Department of Regeneration Strategic Director: Barra Mac Ruairi RIBA FRSA			
Design Office Transportation and Highways Service Street Lighting Unit Wakefield Road Depot Foundry Lane Bradford BD4 7NW			
Project ROOLEY LANE TONG			
Client Capital Replacement			
Engineer to Contract C P Leach BSc C.Eng MICE DMS			
Design	Drawn	Checked	Released
MK	MK	KAO	MK
Scale(s) @ A1	Approved	Date	
1:500	A Preece	Aug 15	
Drawing Title STREET LIGHTING PROPOSALS			
Drawing No. R/PTH/SL/100146/15146-1A			

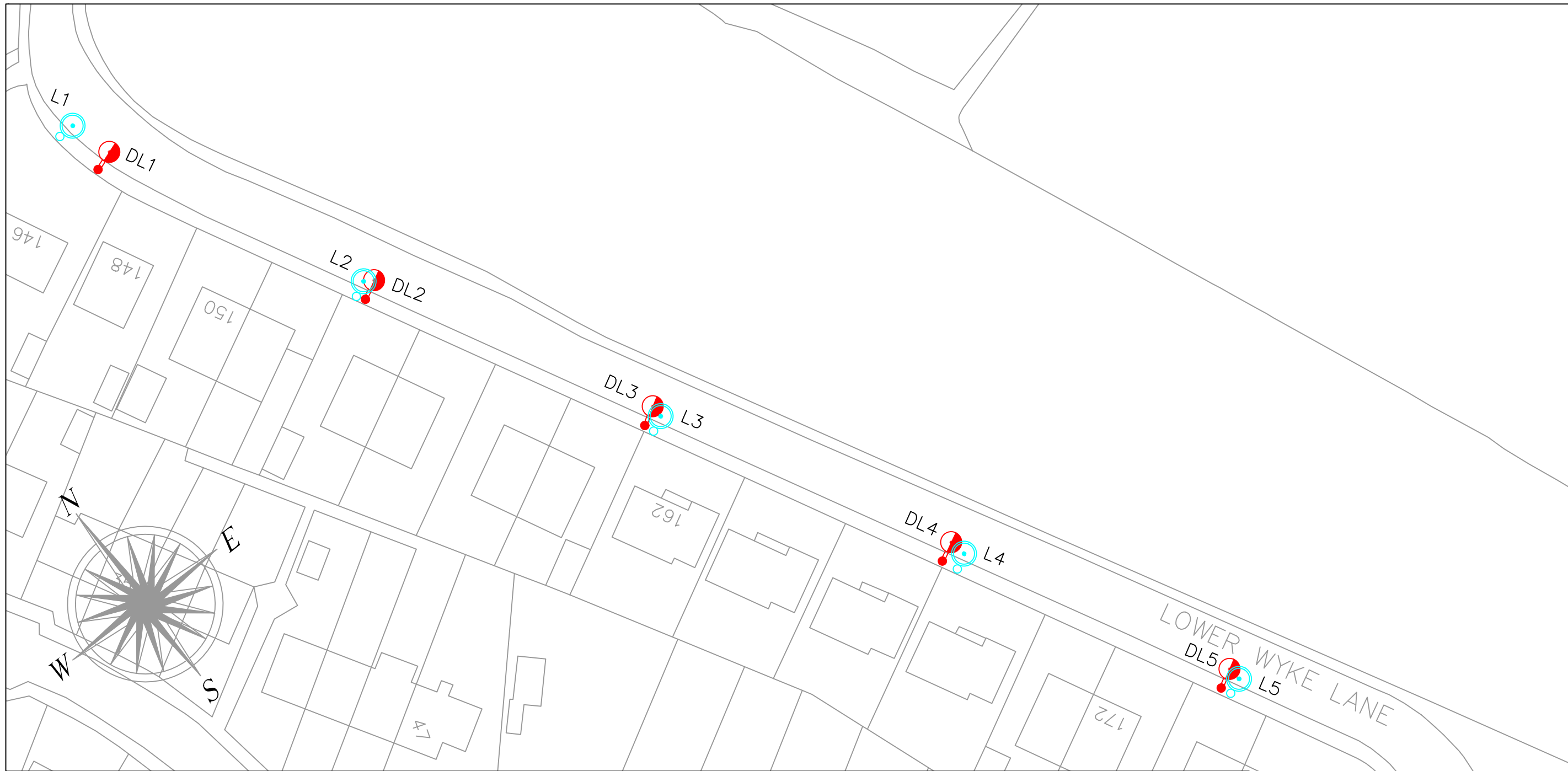
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A	Original		MK
	Revision		
City of Bradford MDC			
www.bradford.gov.uk			
Department of Regeneration Strategic Director: Barra Mac Ruairi RIBA FRSA			
Design Office Transportation and Highways Service			
Street Lighting Unit Wakefield Road Depot Foundry Lane Bradford BD4 7NW			
Project Rooley Lane SCHEME AREA			
Client CAPITAL REPLACEMENT			
Engineer in Charge C.P. Leach BSc C.Eng MICE DMS			
Design	MK	Drawn	MK
		Checked	KAO
		Released	MK
Scale(s)	1:500	Approved	A Preece
		Date	
Drawing Title STREET LIGHTING PROPOSALS			
Drawing No. R/PTH/SL/100146/15198-1A			

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Quant. Symbol Type of Lighting Unit

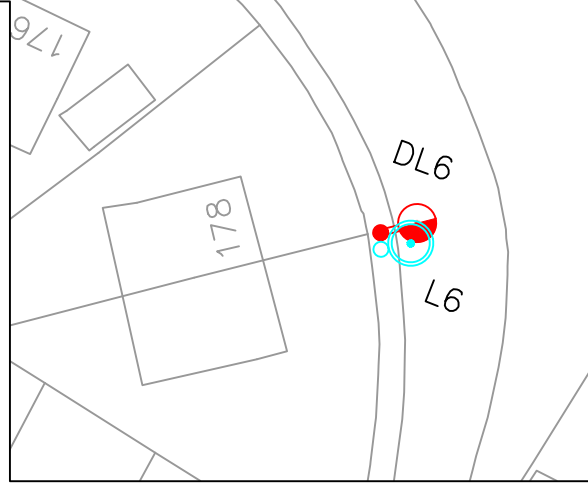
1 Existing 5 metre concrete column with 0.50m projection bracket and side entry lantern unit incorporating a 35W SOX lamp to take up and remove to recycle.

Quant. Symbol Type of Lighting Unit

4 Proposed 6 metre tubular steel column with spigot mounted bottom entry Urbis Ampera Mini 24LED Neutral white 5141-500mA lantern unit 336612. Factory set dimming regime 1(22:00-5:30 50%). Finished in grey.

Notes:

- All new columns to have Osram drivers with factory set dimming regime 1.
- Existing services detailed on this drawing are not to be treated as accurate. The contractor is responsible for proving all services on site prior to the commencement of works.



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Report of the Strategic Director of Environment and Sport to the meeting of Bradford South Area Committee to be held on 30th June 2016

C

Subject:

Youth Service – South Area

Summary statement:

This report gives an update on work undertaken by the Youth Service in the South Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.

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Strategic Director
Environment and Sport
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Portfolio:
Neighbourhoods and Community Safety

Overview & Scrutiny Area:
Children's Services



1. SUMMARY

- 1.1 This report gives an update on work undertaken by the Youth Service in the Bradford South Area from April 2015 – March 2016. It also gives details of the budget for the Youth Service in 2016/17.

2. BACKGROUND

- 2.1 On 6 July 2014 the Youth Service was transferred from Children's Services to Neighbourhood and Customer Services and is managed through the Area Co-ordinator's Offices.
- 2.2 Area Committees received reports at their June meeting in 2015 giving an update on the work undertaken by the Youth Service in the Bradford South Area from July 2014 – March 2015.

3. OTHER CONSIDERATIONS

- 3.1 The work carried out by the Youth Service is designed to meet the following commitments:
- maintain an appropriate level of open access provision across the Area
 - deliver clear and agreed targeted work with young people aged 13-19
 - provide informal learning opportunities that support improving educational attainment and the continued reduction of the number of young people Not in Education, Employment and Training (NEET)
 - maintain support to vulnerable young people through the 'early help' offer and support for young people on the edge of care.
 - the development of a clear District-wide 'Offer' for young people, based on a breadth of opportunities open to young people provided by the Council and Voluntary and Community Sector youth provision and the wider leisure, cultural and arts based opportunities
 - the involvement of young people in the future development and delivery of the 'Youth Offer'
 - a focused approach to increasing volunteering that builds capacity to deliver youth services

Planning

- 3.2 The Youth Service currently plans on a quarterly basis which allows for young people, communities, partner services and elected members to feed into the process to capture emerging needs and issues.
- 3.3 The service also captures the voice of young people where they identify what they see as priorities for their neighbourhood and this is feed into the annual Ward Planning process.



Staffing

3.4 Each Area has a staffing compliment of: one Advanced Practitioner managing all the Youth Work staff, delivering some youth work and co-ordinating delivery; one full time staff member graded at JNC 20 – 23 delivering youth work and ensuring effective support is in place for vulnerable and NEET young people; five full time staff graded at JNC 16-19 delivering the bulk of the face to face professional work and 144 hours of part time staffing.

Tier 1 NEET contract

3.5 NEET young people are those aged 16–18 yrs who are Not in Education Employment or Training. Tier 1 refers to young people with the highest level of need that require Intensive Support. They are the most vulnerable young people.

3.6 Local Authorities have a duty to “encourage, enable and assist the effective participation of those persons [up to 19 or 25 with LDD] in education or training.”

3.7 Although no longer a national service, in Bradford we have retained the brand name ‘Connexions’. Prospects Services Ltd deliver the District-wide service, which is to provide a service to all those young people in EET (schools, FE), plus non intensive NEETs (Tier 2 & 3).

3.8 The Youth Service has the contract to deliver a service to those who are NEET, and assessed as requiring intensive support (Tier 1) to overcome barriers to move into EET, they do this by:

- providing a named Personal Advisor for an agreed T1 NEET caseload
- Support high priority groups; long term NEETs and the most vulnerable groups, i.e. young people on the Youth Offending Team caseload, Care Leavers, pregnant/young mums.
- working closely with other organisations, encouraging a seamless approach within the Connexions service.
- tracking young people and developing relationships with them to breakdown barriers to EET,
- Assessing need, Action Planning and Reviewing
- Signposting referring young people to EET destinations

3.9 All the NEET services, including that provided by the Youth Service for Tier 1 young people, have made a significant achievement over the past year in bringing the overall NEET rate for Bradford District down to it’s lowest ever at 3.5%, with the average for England standing at 4.2% and that of West Yorkshire at 4.7%. Bradford's performance is the 5th most improved nationally, and the lowest rate in West Yorkshire.

3.10 A key factor in the improved figures is the strong partnership working between the Council, Connexions (which is run by Prospects), education and training providers, and the voluntary sector. This partnership approach led to the success of initiatives such as ‘NEET-free Keighley’, where organisations worked together to share



information on joint projects to reduce the numbers of NEET young people in hot-spot areas of the town.

3.11 A number of other factors, involving the Youth Service, have been important in reducing the figures. Among them are:

- Very focused support and tracking of the school leaver cohort.
- Better results for the vulnerable school leaver group (one NEET Child Looked After when the activity survey was measured).
- Better tracking of out of area young people via the out of area schools and closer working with other local authorities to share information.
- The work done specifically in Keighley around 'NEET-free Keighley' which took about 60 young people off NEET.
- Emphasising the changes made to the age at which young people can leave education and training (Raising the Participation age – RPA)
- Door-knocking every week round hot spot areas to contact young people.

Budgets

3.12 As part of the Budget decisions taken by the Council for the financial years 2016-18 the Youth Service budget needs to find savings of £550,000 over the two years. The savings will be made in the following ways:

- removing the Senior Youth Worker posts due to their additional responsibilities to that of a Youth Worker no longer being required (i.e. Tier 1 NEET and buildings co-ordination)
- reducing the number of professionally qualified Youth Workers
- reducing the number of part-time Youth Workers
- reconfiguring of the Youth Information Service as a district wide support service including the introduction of a ne App based solution
- removal of the District-wide Duke of Edinburgh post
- removal of the District-wide Volunteering Co-ordinator post
- removal of the two dedicated finance support posts
- reducing the Activities and YOF budget from £35,000 per Area to £10,000 per Area
- removal of funding for Youth Service mini-busses

3.13 A further £200,000 will also be taken out of the budget following the removal of the Tier 1 NEET responsibility from the Youth Service when the new NEET contract begins in September 2016.

3.14 Appendix A sets out the Budget for the Youth Service by Area for 2016-17. The majority of these resources are for full and part time staff in each Area.

3.15 Following the Council's budget decisions each Area has a reduced allocation of £10,000 to cover funding for Area-wide activities, including school holiday activities, and any grants that the Area Committee wish to make under the Youth Opportunities Fund (YOF). The recommended split is an allocation of £5,000 to the YOF and £5,000 for activities. The YOF funding should be used to fund initiatives



which are led by young people and where young people are involved in identifying, agreeing and allocating funds alongside Area Committee members.

- 3.16 An amount of £10,000 is being held centrally to fund work with young people which is District-wide, for example work with LGBT young people, Duke of Edinburgh's Award and Voice and Influence work. A further report detailing the various aspects of this District-wide work will be presented to Area Committees in June each year.
- 3.17 The total amount of funding available to support Youth Service buildings in 2015/16 is £132,000. The allocation of this across the Areas is linked to the costs associated with running each building.
- 3.18 The two Information Shops are currently managed by the Advanced Practitioners in Keighley (Keighley Town Hall staff) and Bradford West (Culture Fusion staff). There is also currently a dedicated post to ensure a comprehensive approach to volunteering is in place across the District and this post is managed through the Advanced Practitioner in Shipley.
- 3.19 During 2015-16 a dedicated District-wide Duke of Edinburgh post has been in place to ensure young people are offered positive accredited experiences and this post is managed by Bradford South's Advanced Practitioner. The Advanced Practitioner in Bradford East takes a lead role for the District around Young People's Voice and Influence.

Commissioning Role

- 3.20 A proportion of the Youth Service budget is held centrally to fund the Commissioner (Youth Provision) post and to implement the review of Youth Services available to young people from the breadth of providers. The Commissioner has significant involvement and a clear relationship with the delivery of Youth Work within the Area structures and, whilst being a part of Children's Services, has a role in supporting and assisting Area-based delivery in neighbourhoods.
- 3.21 The Commissioner has also led on a number of District-wide initiatives and activities including the transfer of Youth Service buildings to community groups, the Youth Offer Working Group and some key 'Youth Voice' events, e.g. consultation on the Council's Budget, consultation for the Children's Trust Board and the visit of the Children's Commissioner for England to Bradford in March 2016.

Youth Service Buildings Review

- 3.22 At its meeting held on 10 March 2015 the Council Executive considered a report from the Commissioner (Youth Provisions) detailing the findings of the Youth Service Buildings Review.
- 3.23 In accordance with the Executive's resolutions the following properties have been retained by the Council for the Youth Service to manage and fund, with further investigation being undertaken to explore income generation and increased community use:



- Shipley Youth Café in Shipley Constituency
 - TFD Centre in Bradford South Constituency
 - The Pod in Bradford South Constituency
 - Parkwood Centre in the Keighley Constituency
 - Canterbury Youth Centre in Bradford East Constituency
 - Ravenscliffe Youth Centre in Bradford East Constituency
 - Laisterdyke Youth Centre in Bradford East Constituency
 - Toller Youth Café in Bradford West Constituency
- 3.24 Furthermore, the following properties have been transferred to community management under a Community Asset Transfer process:
- Denholme Youth Café in Shipley Constituency
 - Scholemoor Centre in Bradford South Constituency
 - Silsden Youth Centre in Keighley Constituency
 - Haworth Youth Centre in Keighley Constituency
 - The Eco Pod in Bradford East Constituency
 - The Duke of Edinburgh's Award Centre in Bradford East Constituency
- Talks for progression towards community management are at an advanced stage in relation to the Buttershaw Youth Centre in Bradford South Constituency
- 3.25 Furthermore, with regard to the Bingley Youth Project, further exploration has been undertaken to provide a more joined up approach to services in the Bingley area with increased working with the local voluntary and community sector organisations. This has resulted in the VCS and Youth Service working together from the Bingley Youth Café premises and as there has been no interest in asset transfer of the Bingley Youth Project this has been vacated and the Councils Estates team are making arrangements for disposal.
- 3.26 Also, with regard to the TFD Youth Centre / Holme Wood Centre Point, promotion of the building space and development of a user group has enabled and increased use of the premises. This has not yet developed to an extent whereby it is completely self sustaining, but indications are that this should be able to be realised within this financial year.

Youth Offer Review

- 3.27 In June 2015 the Youth Offer Working Group was formed following the independent Youth Offer Review and reports and recommendations that were taken to the Council's Executive in March 2015. The aim of the Youth Offer Working Group is to bring people together from across the youth sector to explore the review findings, and develop closer working arrangements in order to enable recommendations from these reports to become reality. The Youth Offer Working Group has representatives from the voluntary sector, the council, the police, community and faith sectors and feeds into the Core Strategic Group of the Young Lives Bradford Network and Bradford Council's Active Citizenship New Deal Partnership.
- 3.28 In March 2016 the Youth Offer Working Group produced its report 'Delivering a New Youth Offer for Bradford District' which outlines the summary of discussions in



relation to what are considered to be key elements of the Bradford Youth Offer, what this looks like now and where the opportunities are to make changes. It has used the findings of the review to formulate the recommendations in light of a changing environment in which youth work operates and the pressures on public sector funding.

- 3.29 A copy of the report 'Delivering a New Youth Offer for Bradford District' is included in the report 'District wide Youth Service provision 2015-16' which is being submitted to Area Committees in June 2016. It is intended to support the Council's budget considerations in relation to Youth Work and its future in the District. It recognises the need to do things differently and to increase the sharing of expertise and resources across the whole youth sector.

Current Performance

- 3.30 The Table below shows the Youth Service membership and participant figures for the 13–19 age groups as recorded at 31 March 2016. The figures excludes young people below or above this age group worked with and does not include young people who access the Information Shops or Youth Service provision on an anonymous and confidential basis. In terms of the percentage of 13–19 year olds worked with by the Youth Service, the service target, set by Children's Services, is 25%.

	13 - 19 Total	Total Members as at 31/03/2016		Total Participants as at 31/03/2016		13 - 19 SEND Total	Members with SEND as at 31/03/2016	
South: Great Horton	1820	721	39.6%	481	66.7%	34	18	52.9%
South: Queensbury	1179	453	38.4%	120	26.5%	19	10	52.6%
South: Royds	1522	531	34.9%	172	32.4%	36	21	58.3%
South: Tong	1637	602	36.8%	277	46.0%	55	23	41.8%
South: Wibsey	1241	403	32.5%	165	40.9%	40	17	42.5%
South: Wyke	968	359	37.1%	164	45.7%	34	23	67.6%
South	8367	3069	36.7%	1379	44.9%	218	112	51.4%

3.32 Open Access Youth Provision

Each ward in Bradford south is different and meets a wide range of young people's needs.

Great Horton provision continues to grow with the emergence of our partnerships with Grange Technology College, our use of Great Horton Village Hall and our continued commitment to Scholemoor Beacon. Within Great Horton the demand for our services continues to grow with new arrivals and Eastern Europeans communities making up a significant percentage of membership. This need has been met by our youth work team who have been able to engage hard to reach members in youth work relationships. As a result we have seen a significant change in behaviour and attitude with young people willing to engage in positive activities and reduce anti-social behaviour. Youth workers continue to offer accredited



learning opportunities and we are proud to maintain an excellent working partnership with Scholemoor Beacon.

Royds youth work provision sees us supporting a number of local community based organisations to deliver youth work. As a result of youth service partnerships with the Princes Trust, Sandale and Eden; an average of 120 young people access youth work sessions each week. These sessions are mainly run from Buttershaw Youth Centre but also see us delivering in Sandale Community Centre in Woodside. Youth workers have worked alongside local residents to help respond to causes for concern and have used outreach and detached sessions to engage new members and address ASB. The youth service continues to have an excellent working relationship with Sandale and the Eden project and hopes to strengthen these partnerships over the next year. Our partnership with ward officers has seen youth workers identify and respond to emerging needs and build relationships with key individuals that have been identified as needing early intervention in order to avoid an increase in anti-social behaviour.

Queensbury youth provision has developed an excellent working partnership with Victoria Hall and continues to meet the demand for youth work in the local area. As membership continues to grow youth workers have continually adapted provision to help manage the behaviour of large groups of young people both during and after youth sessions. An average of 100 young people access provision each week and participate in positive activities with accredited outcomes. Our partnership with Queensbury Schools sees us support students through our Teenage Information, Teenage Advice Centre. Each week an average of 16 students engage with our service and receive support and guidance on a wide range of issues. This one to one support has led to a valued and trusted partnership that provides a link between the school nurse and referrals to specialist support services such as CAMHS.

Tong provision continues to see us working in partnership with a wide range of community based organisations. Youth work in Bierley is strengthened through our partnership with the Life Centre and Step2 and provides young people with the opportunity to help plan and deliver community events such as Bierley Fun Day. We continue to work with the local primary schools and our partnerships Tong School and Bradford Academy provide us with the opportunity to work with young people at risk of anti-social behaviour and develop relationships that help change attitudes and behaviour. In Holme Wood youth workers continue to develop a model of integrated working alongside YOT, Ward officers and NPT. Youth workers have been able to respond to the on going concerns ASB and have used street based work to build relationships, challenge and encourage different ways of thinking and acting. The challenge of this work remains high and workers have started to look beyond the individual and try and offer more things to the family with a view to establish closer working relationships that offer both support and challenge. This



work is supported through our partnership with West Yorkshires Police and Crime Commissioner which is now into its third year. As a result our open access provision is complimented by targeted intervention work with key individuals and small groups.

Wibsey provision is split between large open access sessions run in partnership with Wibsey Rugby Club and targeted street based work. These sessions continue to see workers presented with a significant challenge in terms of addressing ASB whilst also supporting vulnerable groups. The core members of the Wibsey group have been particularly interested in supporting community activities and raising funds for youth activities. It is hoped that these members will continue to act as role models to other young people and help develop a broader range of community action projects over the coming months. In order to reduce the demand on the Rugby Club and the POD youth workers continue to source additional space that is able to meet the needs of young people in the area.

Wyke provision is a fantastic example of partnership working which sees us run low cost provision from a wide range of community buildings supported by a variety of partner organisations. Our ward lead has developed and maintained working partnerships with St Marys Church, Westfield Church and the Delph Hill Centre. Working alongside community volunteers to provide a sustained commitment to service delivery over 90 young people attend provision each week. Our partnership with St Marys Church has allowed us to support the develop of local community action projects such as the community garden. In addition to this youth workers have developed a partnership with Step2 who have helped us address young people health needs. Our work at Delph Hill continues to present us with a challenge of meeting the needs of vulnerable individuals who require a great deal of one to one support. Our partnership with Appleton Academy continues to allow us to provide information, advice and guidance to students each week through regular lunch time 'contact points'.

NEET Work

One to One work with young people who are not in education, employment or training (NEET) – is a major responsibility that our workers hold. Intensive support is provided to 16-19 year olds who are from high priority group such as LAC, YOT, Teenage Pregnant, Young Mums and Six months plus NEET. Our workers find these young people, build a relationship and support them to deal with issues such as drugs and alcohol, family breakdown, mental health, homelessness and domestic violence. Each ward worker now holds responsibility for a localised case load which connects intensive support to local services. As a result we have seen a significant increase in contact with these young people and progress being made in changing their status and ensuring that they are work-ready. This work sees our



youth workers work in partnership with Social Care, Youth Offending, Prospects and a wide range of community based training providers such as Prism, On Track, Aspire-I.

Work with vulnerable people

The youth service has continued to support young people through the T1 NEET service and case work. However, many of these young people continue to require support after becoming EET. Youth workers provide this additional support through offering young people the opportunity to volunteer and support their local community. As a result a number of young people have been supported to gain a local award in volunteering and engage with local projects, events and community action. Through maintaining this relationship workers have been able to offer 'Early Help' and link young people and their families into additional support such as parenting groups, debt and housing advice and Families First.

People Can

Over the last year young people have been supported to play a bigger part in their local community. Youth workers have helped young people to identify local needs and plan action in response to the needs. Over the last year young people have been supported to run community events such as the Women's Event in Holme Wood, Bierley Fun Day, Christmas meals for older residents in Wibsey and Wyke. In addition young people have made their local communities cleaner through several litter picks throughout the constituency and have also helped to promote the value of volunteering through working together and fund raising events. Many of these events have been supported through the YOF and have encouraged young people to continue to think and act on behalf of their local community.

Specialist Projects:

Inclusion – the constituency wide provision attracts young people from Wyke, Queensbury, Royds, Wibsey, Great Horton and Tong. Now in its fifth year the project supports a wide range of young people with referrals from social care, local schools and individual families. Over 80% of the young people that attend this weekly provision are disabled and the project has seen young people grow from points of extreme isolation and vulnerability on initial contact to happy, social and confident young adults who are more able to engage in the wider community. In addition to providing a wide range of positive activities the club also supports parents by providing them with a place to meet and share experiences. The success of the project comes from the strength of several partnerships with local organisations and the continued commitment of local volunteers. Recently, members of the club have formed a committee and have started to develop a constituted Friends of Group with the view accessing additional funding.



Child Sexual Exploitation - our work in this area continues to develop and support a wide range of young people and families. Throughout the constituency youth workers provide one to one support to young people who are identified as being at risk of CSE. Youth workers work closely with social care and referring agencies to provide support and reduce vulnerability. This work takes place in a variety of settings including specialist work in schools and within the community based provision. Over the last 12 months young people have been able to access specialist support in the form of a programme called 'Build a Girl' which explores issues of confidence, self-esteem, value and worth, individual identity and risk taking. As a result young people have been able to offer support to their peers and help others to stay safe. We have developed a number of partnerships to help strength this work and we are very proud to have help the Build a Girl project become a social enterprise in its own right. The Youth Service continues to focus on early intervention and prevention and has worked closely with local primary schools to support the transition from primary to secondary school when young people can be at an increased risk.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

As part of the Budget decisions taken by the Council for the financial years 2016-18 the Youth Service budget needs to find savings of £750,000 over the two years (see paras. 3.12 – 3.13 above for details of how these savings will be implemented). A breakdown of the 5 Area budgets and central costs for 2016-17 are contained in Appendix A.

4.2 Specific budget proposals for 2017-18 are still being worked on and, as they will include staff reductions, will be subject to consultation with the Trade Unions and the staff affected.

4.3 Staffing

The Area Co-ordinator has responsibility for directing the staffing and resources of the Youth Service in line with the decisions of the Area Committee, local communities and young people.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The implementation of the budget savings for the Youth Service is subject to the internal risk management plan of the Council and progress is reported to the Environment & Sport Departmental Management Team on a monthly basis.

6. LEGAL APPRAISAL

The Council has a responsibility to co-ordinate and offer support for the Health and Well Being of Young People set down in Statutory Guidance issued in 2012. The duty is to secure equality of access for all young people to the positive, preventative and early help they need to improve their well-being. This includes youth work and other services and activities that:



- Connect young people with communities so they contribute to society including through volunteering and ensure they have a voice in decisions affecting them
- Offer young people opportunities in safe environments so they develop a sense of belonging, socialise safely with their peers, enjoy social mixing, experience time with older people and develop relationships with adults they trust
- Support the personal and social development of young people to build capabilities needed for learning, work and the transition to adulthood
- Improve young people's physical and mental health and emotional well-being;
- Help those at risk of dropping out of learning or not achieving their full potential to engage and attain in education or training; and
- Raise young people's aspirations, build resilience and informs their decisions – particularly to address risky behaviours

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

The Youth Service as part of the Council's commitment to the District has a responsibility to ensure that the service is accessible to all young people and that participation in the service reflects this approach.

7.2 SUSTAINABILITY IMPLICATIONS

The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Greenhouse gas emissions and wider environmental impacts was a consideration of the Buildings Review.

7.4 COMMUNITY SAFETY IMPLICATIONS

A number of youth projects are either directly or indirectly concerned with improving community safety within local communities. The increased involvement of young people in local decision making has the potential to improve community safety. The Youth Service plays a key role in ensuring that young people's voices are heard.

The strengthened approach to the devolution of the Youth Service as will allow for:

- an increased sense of local democracy for both young people and communities
- young people to be more active in democratic, decision-making processes alongside their political representatives
- the voice and influence of young people to remain central, meaningful and paramount in identifying and addressing needs and issues in their communities
- the requirements of the localism/devolution agenda to be met effectively and efficiently

7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.



7.6 TRADE UNION

The specific budget proposals for 2017-18 will include staff reductions and will therefore be subject to consultation with the Trade Unions.

7.7 WARD IMPLICATIONS

Youth Service projects and activities support young people and communities within all the Wards in the Area.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 That Bradford South Area Committee adopts the recommendations outlined in this report.

9.2 That Bradford South Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Bradford South Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the work undertaken by the Youth Service in the Bradford South Area as detailed in this report be noted.

10.2 Bradford South Area Committee notes that the deployment of current Youth Service budgets as set out in this report meets local need.

10.3 The amount of funding allocated to grants made under the Youth Chest (formerly Youth Opportunities Fund) for 2016-17 for groups working in the Bradford South Area will be £5,000.

10.4 That the Bradford South Area Co-ordinator submits a report on the work of the Youth Service to Bradford South Area Committee on an annual basis.

11. APPENDICES

11.1 Appendix A: Youth Service Budget 2016/17

12. BACKGROUND DOCUMENTS

12.1 Youth Service Report, Document Bradford South Area Committee, 24th June 2014.

12.2 Youth Service – South Area, Document Bradford South Area Committee, 25th June 2015.



Appendix A

Youth Service budget 2016-17

	East	South	West	Shipley	Keighley	Area-based budget Total		Central budget	Youth Service budget Total
Full time staffing									
1 x Commissioner								£53,000	£53,000
Finance posts								£53,700	£53,700
Pension Cost								£12,100	£12,100
5 x Advanced Practitioners	£44,096	£44,096	£44,096	£44,096	£44,096	£220,480			£220,478
5 X Senior Youth Workers	£37,542	£37,542	£37,542	£37,542	£37,542	£187,710			£187,710
2 X Senior Youth Workers- Info Shop & Kly Connexions			£37,542		£37,542	£75,084			£75,084
28 X Youth Workers (inc 1 info shop)	£167,563	£201,075	£201,075	£201,075	£167,563	£938,351			£938,351
2.92 x Information officers - Info Shop & Kly Connexions			£47,776		£21,977	£69,753			£69,753
Part time staffing									
32 x 24hrs per week	£91,082	£106,262	£91,082	£106,262	£91,082	£485,770			£485,770
Buildings									
Constituency Building	£10,000	£27,000	£52,000	£29,000	£14,000	£132,000			£132,000
Rent in each Constituency	£10,000	£10,000	£10,000	£10,000	£10,000	£50,000			£50,000
Administration									
Mileage claims, DBS, Licences etc	£6,000	£6,000	£6,000	£6,000	£6,000	£30,000			£30,000
Activities and YOF	£10,000	£10,000	£10,000	£10,000	£10,000	£50,000			£50,000
District-wide support								£10,000	£10,000
Total	£376,283	£441,975	£537,113	£443,975	£439,802	£2,239,148		£128,800	£2,367,946



Report of the Strategic Director of Environment and Sport to the meeting of Bradford South Area Committee to be held on 30th June 2016

D

Subject:

YOUTH CHEST – BRADFORD SOUTH

Summary statement:

This report gives a summary of the Youth Opportunities Fund (YOF) in Bradford 2015/16. It also gives a proposal of how to set out the allocation of small grants to young people in the following year.

Steve Hartley
Strategic Director Environment and Sport

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Portfolio:
Education, Employment and Skills

Overview & Scrutiny Area:
Children's Services



1. SUMMARY

- 1.1 This report gives a summary of the Youth Opportunities Fund (YOF) in Bradford 2015/16. It also gives a proposal of how to set out the allocation of small grants to young people in the following year.

2. BACKGROUND

- 2.1 The Bradford South Youth Opportunities Fund (YOF) has supported youth led applications for grants of up to £2,000. Since 2012 YOF grants have supported several youth groups in Bradford South to provide a range of youth activities.
- 2.2 The Youth Service priorities are now focused on supporting young people to take community action and seeks to support all youth groups with additional resources to assist them in making each ward in Bradford South a safer and cleaner place to live. The Youth Service would like to continue to fund community action that sees young people helping to: reduce isolation, support vulnerable groups, promote community cohesion and provide help in times of need. As a result we would hope to inspire youth groups to provide community action projects such as Christmas meals for the elderly, helping hands for community tidy ups, litter picks, gritting, leaf clearing and other seasonal needs.
- 2.3 In September 2015 a panel of young people and members of Bradford South Area Committee GAG successfully administered a fund of £10,000 which saw several different youth groups awarded grants for community action initiatives and were approved based upon the selection criteria of being; young people led, realistic and cost effective.

3. OTHER CONSIDERATIONS

Young People Can in Bradford South

- 3.1 Over the last year young people in Bradford South have built upon the success of recent community action initiatives and have embraced the concept of the *People Can* campaign. Across each of the six wards young people have joined forces with other groups to help make their community safer, cleaner and greener.

As a result of the YOF, over fifty young people aged 11-19 have participated in running community action projects such as: litter picks, celebration events, Christmas meals, coffee afternoons, painting community buildings and promoting volunteering. The total number of volunteering hours for these initiatives is in excess of 150hrs across the constituency. As a result young people's perceptions of Bradford Council Youth Service have started to change from activity provider to capacity builder. Young people have started to talk more positively and with greater commitment about their own role in helping their community to be a better place. Young people have stated that they have enjoyed the feeling of '*doing something practical*' and '*helping others*'.



- 3.2.1 The impact of this support has started to create a better balance towards having a greater number of people feeling empowered and inspired to play an active role in their community. The Youth Service has also started to encourage the development of a number of newly constituted 'Friends of groups'. The Youth Service would like to support these groups to become active and independently identify and respond to the needs of the local community.

PLANNING

- 3.3 Applications to the new 'Youth Chest' will be reviewed by Bradford South Area Committee Grant Advisory Group (GAG) with the support of young people. The application process will be administered by the Bradford South Area Committee GAG with the process mirroring that of the Bradford South Community Chest Fund. This will enable greater access to the fund with the potential for more groups to apply for funding on a regular basis.
- 3.4 Applications will be limited to community and youth groups in Bradford South with a maximum of £500 per application.

TIMESCALE

- 3.5 Applications will be reviewed by Bradford South Area Committee GAG with the support of young people throughout 2016/17.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 Bradford South has an allocation of £5,000 to be used to fund initiatives which are led by young people and where young people are involved in identifying, agreeing and allocating funds alongside Area Committee members.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

The focus on community action may make the Youth Chest less appealing to some youth groups with potentially fewer groups willing to apply for grants. Youth groups may have limited capacity to deliver community action outside their service remit.

6. LEGAL APPRAISAL

The Council has a responsibility to co-ordinate and offer support for the Health and Well Being of Young People set down in Statutory Guidance issued in 2012. The duty is to secure equality of access for all young people to the positive, preventative and early help they need to improve their well-being. This includes youth work and other services and activities that:

- Connect young people with communities so they contribute to society including through volunteering and ensure they have a voice in decisions affecting them



- Offer young people opportunities in safe environments so they develop a sense of belonging, socialise safely with their peers, enjoy social mixing, experience time with older people and develop relationships with adults they trust
- Support the personal and social development of young people to build capabilities needed for learning, work and the transition to adulthood
- Improve young people's physical and mental health and emotional well-being;
- Help those at risk of dropping out of learning or not achieving their full potential to engage and attain in education or training; and
- Raise young people's aspirations, build resilience and informs their decisions – particularly to address risky behaviours

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Equal Rights legislation has been considered as part of the detailed proposals for the devolution of services. The Youth Service as part of the Council's commitment to the District has a responsibility to ensure that the service is accessible to all young people and that participation in the service reflects this approach.

7.2 SUSTAINABILITY IMPLICATIONS

The Youth Service delivery enables local initiatives to be supported, encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

Greenhouse gas emissions and wider environmental impacts was a consideration of the Buildings Review.

7.4 COMMUNITY SAFETY IMPLICATIONS

A number of youth projects are either directly or indirectly concerned with improving community safety within local communities. The increased involvement of young people in local decision making has the potential to improve community safety. The Youth Service plays a key role in ensuring that young people's voices are heard.

The strengthened approach to the devolution of the Youth Service as will allow for:

- an increased sense of local democracy for both young people and communities
- young people to be more active in democratic, decision-making processes alongside their political representatives
- the voice and influence of young people to remain central, meaningful and paramount in identifying and addressing needs and issues in their communities
- the requirements of the localism/devolution agenda to be met effectively and efficiently



7.5 HUMAN RIGHTS ACT

There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

There are no implications for Trade Unions arising from this report.

7.7 WARD IMPLICATIONS

Youth Service projects and activities support young people and communities within all the Wards in the area.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

Youth Service projects and activities support priorities within the Bradford South Area Committee Action Plan 2014 -17.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

- 9.1 That Bradford South Area Committee adopts the recommendations outlined in this report.
- 9.2 That Bradford South Area Committee adopts the recommendations outlined in this report, with amendments.
- 9.3 That Bradford South Area Committee decides not to accept the recommendations outlined in this report

10. RECOMMENDATIONS

- 10.1 That Bradford South Area Committee notes the potential, for young people in the area to make a positive contribution to embedding aspects of People Can with the support of the Youth Chest.
- 10.2 That the Bradford South Area Committee promotes and uses the 'Youth Chest' as a resource to fund specific pieces of community action that inspire young people to play an active role in their local community.
- 10.3 The Bradford South Grant Advisory Group (GAG) coops up to six young people to participate in the GAG meetings.

11. APPENDICES - None



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Report of the Assistant Director – Environment & Sport to the meeting of the South Area Committee to be held on the 30th June 2016.

E

Subject:

Neighbourhood Resolution Panels – Progress Report 2016.

Summary statement:

This report gives an update on the progress that has been made in the setting up and use of Neighbourhood Resolution Panels in Bradford district over the past 12 months.

Steve Hartley
Strategic Director
Environment and Sport.

Portfolio: Neighbourhoods and Community Safety

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Overview & Scrutiny Area: Corporate



**City of Bradford
Metropolitan District Council**



1. SUMMARY

- 1.1 This report gives an update on the progress that has been made in the setting up and use of Neighbourhood Resolution Panels in Bradford district over the past 12 months.

2. BACKGROUND

- 2.1 In July 2011 the Ministry of Justice (MOJ) invited Expressions of Interest from Community Safety Partnerships who wanted to be part of a pilot scheme to evaluate the rolling out of Neighbourhood Resolution Panels (NRPs) across the country.
- 2.2 At its meeting on 1 December 2011 the Bradford District Community Safety Partnership approved the submission of an Expression of Interest and allocated funding to be used to set up NRPs in Bradford District. Bradford Community Safety Partnership continues to support the project.
- 2.4 Neighbourhood Resolution Panels bring local victims, offenders and criminal justice professionals together, using restorative and reparative approaches and facilitated by a community volunteer, to agree what action should be taken to deal with certain types of low level crime and disorder.
- 2.5 It is recognised nationally that restorative approaches have a significant impact on community safety outcomes. In Bradford these have included: reduced re-offending rates from people who have gone through a restorative process, high victim satisfaction rates, reduced repeat calls for service from the Police and reduced costs to public services. The approach in Bradford has been to engage local communities (our volunteers are all local residents) in a restorative process to resolve community issues. It is also important to note that a restorative process is not simply about achieving a conference meeting. 90% of those who are referred in where a conference is not undertaken have said that they felt their circumstances have improved by taking part in this process, and being supported by caring and impartial volunteers.
- 2.6 Bradford Neighbourhood Resolution Project has consistently had a high level of victim satisfaction, with the current rate at 90%. Of the offenders that have been through the process, 95% have not reoffended. In addition to reoffending rates, victim satisfaction with service delivery for anti social behaviour is also measured. Bradford has seen an overall improvement of 6.7% over the last year.
- 2.7 In Bradford, the NRP scheme initially targeted low level offenders (including those who are first time entrants). This includes those offenders who would attract the following sanction:
- Theft under £100
 - Criminal damage under £300
 - S.4 Public Order offence (Using threatening, abusive, insulting words towards another)
 - S.5 Public Order offence (Within hearing or sight likely to cause harassment, alarm or distress)
 - Any other low level offence
 - Neighbourhood dispute
 - Those on the cusp of entering the Anti Social Behaviour process
- 2.8 Due to the success and national recognition of restorative justice in Bradford, the NRP project changed significantly in 2014, where initially the primary focus was upon pre court work such as low level crimes (as above) anti social behaviour cases and neighbour nuisance, the project developed in to the Restorative Justice Hub. The RJ Hub serves to deliver restorative justice right across the Criminal Justice System. This was funded from the Victim Services Fund from the Office of the Police and Crime Commissioner in 2014/2015.

- 2.9 The ambition of the RJ Hub was to create a 'Centre of Excellence' in restorative practice and services for victims of crime and anti social behaviour across the District. We anticipated that this would be a model that, if successful, could be adopted across West Yorkshire for all victims. This was later evidenced in the PCC's Annual Report 2014/2015.
- 2.10 In Bradford we have demonstrated a good quality scheme, and in March 2015 the RJ Hub achieved the Restorative Service Quality Mark (RSQM). This demonstrates that the Hub delivers RJ in accordance with Best Practice Guidance and delivers to a high standard with excellent victim satisfaction. The development of the RJ Hub ensures that Victims can easily access a service and the Hub focuses on raising awareness and understanding of RJ.
- 2.11 In March 2016, The RJ Hub received a Commendation from the MJ Awards for the work undertaken across the district.
- 2.12 Since the project began in May 2012, 290 referrals have been made. These referrals had primarily come from the Police and Housing but since the launch of the RJ Hub in December 2014, other organisations now refer, which includes Victim Support, HMP Leeds, West Yorkshire Community Rehabilitation Company (Formally Probation), as well as self referrals. On average 25 cases are actively worked on a monthly basis, each case with 2 volunteers co-facilitating. 20% of referrals received have come from Bradford South constituency.
- 2.13 The restorative process is delivered by Restorative Justice Volunteer Facilitators and managed by the Restorative Justice Volunteer Coordinator. Since its implementation in 2012, over 120 volunteers have been trained. All the volunteers have been trained by an accredited trainer from a social enterprise company called Restorative Solutions. Restorative Solutions have been the lead trainer for Restorative Justice in Bradford and West Yorkshire. The training they deliver is a 3 day course which equips the volunteers with a strong knowledge of RJ, the ability to conduct instant RJ and the training to allow volunteers to run a full RJ conference. Restorative Solutions are accredited via the Restorative Justice Council. Since May 2012 over 5000 volunteer's hours have been spent on cases, training, practice sessions and workshops.
- 2.14 The following performance outcomes have been achieved between Jan 2015- December 2015
- Number of referrals: 121 referrals** – 22 cases completed, 40 cases ongoing. 59 cases returned as unsuitable (unsuitable usually refers to one party not agreeing to the process, or being assessed as unsuitable). Further work has been done with services to ensure only the right cases are referred in to the project.
- Victim satisfaction:** 90% satisfied or very satisfied.
- Current number of volunteers:** 50 Volunteers.
- Reoffending rate:** As of November 2015: 5%
- 2.15 From September 2014 – December 2015, over 400 people have been trained in RJ, and over 100 have attended the 3 day RJ Facilitator Training. Over 40 organisations and departments were represented, including the voluntary service. The aim of the training is to increase awareness of Restorative Justice so a far greater number of victims have access to RJ.
- 2.16 The RJ Hub has endeavoured to work with the Conditional Caution pilot which launched in Bradford in 2015 to ensure that these cautions were more victim focused. The RJ Hub created a pathway whereby victims are better informed, supported and can have a greater say in what the outcome is, whilst also supporting offenders to change.
- 2.17 The Ministry of Justice Action Plan for Restorative Justice for the period to March 2018

details the vision for a good quality, victim-focused RJ scheme which is available at all stages of the Criminal Justice System, In achieving this the MOJ has allocated funding to all Police and Crime Commissioners for 2015/2016. Bradford will receive £110,000 for the provision of Victim Services including Restorative Justice.

- 2.18 In Bradford we intend to use the Victims Service funding to continue the development of the Hub, but look towards developing new and innovative projects which aim to address current and emerging issues.
- 2.19 The RJ Hub Manager has been seconded from West Yorkshire Community Rehabilitation Company (formally Probation) since 2012. This is a strategic role, and the manager has responsibility for the continual development and management of Restorative Justice across the Criminal Justice System. They have line management responsibility for the RJ Hub Volunteer Coordinator.
- 2.20 The Volunteer Coordinator also seconded from West Yorkshire CRC manages all the case referrals and enquiries as well as the active volunteers who are working cases. This includes case discussion, supervision and ongoing training and development. From the 1st May 2016, Restorative Solutions will formally lead on the RJ Hub with the existing staff. Restorative Solutions are a national Community Interest Company who will look to support Bradford to drive and develop even further to fully embed restorative approaches across the District.
- 2.21 In addition the RJ Hub manager line manages the ASB Victim Support Champion role. This post was funded from December 2014 and the ASB Victims Champion acts as a single point of contact, identifying vulnerable victims of ASB and providing dedicated and specialist support for victims across the district. The post was recruited by Victim Support but is managed within the Restorative Justice Hub, embedding victim centred approaches.

New Initiatives encompassing Restorative Approaches

- 2.22 Like other areas, Bradford is working hard to address child sexual exploitation and what we know is that there are limited interventions locally or nationally which focus specifically on perpetrators (except the National Sex Offender Group within the National Probation Service). What we are not looking to do is defer these perpetrators from traditional routes, but instead develop a project which complements the current system. We want to place a greater emphasis on these offenders recognising the impact of their actions by being involved in restorative meetings with those affected who have been affected by this type of crime, however, this will not be their direct victims.
- 2.23 We are working with specialists in the field, including Children's Services, Police, the Prison Service, West Yorkshire Community Rehabilitation Company (CRC), National Probation Service (NPS), Parents Against Child Exploitation (PACE) and Barnardos to develop a bespoke project. Perpetrators will then meet with people who have been affected by these crimes. This will not be the perpetrator's direct victim or their family. Rather those working with organisations such as PACE, who are willing to share their experiences, so perpetrators can begin to increase their understanding of the impact of their actions whilst having to take responsibility for their behaviour. We hope this will become a project which different services can access, including the Police, Youth Offending Teams, CRC and the NPS.
- 2.24 Increases in the use of social media, has brought about an increase in cyber crime. Restorative approaches can be an integral part in the work to combat this. CPS can prosecute for 'Grossly Offensive Social Media', but what happens to those cases not deemed 'grossly offensive', just 'offensive'. There are victims every day who are affected, and by giving them the opportunity to engage in a restorative process, at any point of the Criminal Justice System can empower them and give them the opportunity to ask questions

which can be so crucial to recovery.

- 2.25 RJ Training for Police Ward Officers, Cyber Crime Officers and CSE Hub staff was undertaken in November 2015.
- 2.26 The RJ Hub manager attends a number of different strategic groups such as Hate Crime and ASB to identify emerging issues and try to respond with a focus on victims and giving them a voice.
- 2.27 The development of the RJ Hub has been overseen by the RJ Strategy Group which meets on a monthly basis and continues to support the development this work in embracing new ideas and approaches to restorative practices. The RJ project plan is a driver to combine efforts in a truly focused way which embeds restorative approaches across the district to maximise delivery and shared outcomes. The Strategy Group reports to the CSP Strategy Group and CSP Board.
- 2.28 In October 2015 Bradford established a multi agency working group to examine and tackle the emerging problems related to gender based bullying and harassment. The group has been established to look at increasing concerns of bullying and harassment around the Great Horton Road locality. Issues have been increasingly emerging are of a gendered nature with predominately males targeting female residents and students of Bradford University and College campuses.
- 2.29 Women in particular report having to adjust and change their movements due to issue of personal safety and fear of crime. There are wider issues with ASB, dangerous driving, and drug dealing that may possibly be linked to the same group of people; there is feedback stating incidents of intimidation and threatening behaviour, particularly on some of the side streets, as well as on the pedestrianised campus areas.
- 2.30 There has been consensus to develop a robust and sustainable action plan to begin to look at societal, behavioural and environmental issues in order to realistically tackle some of the problems presented. The aim is to incorporate approaches to behaviour change using classroom and cognitive based approaches this includes a suggestion to harness the vast volunteer base from the student body to look at restorative justice and victim focused interventions.
- 2.31 Based on the success of the model developed in Bradford, other districts across West Yorkshire have been allocated Victim Services funding from the PCC to develop Restorative Projects based on the Bradford approach.

3. OTHER CONSIDERATIONS

- 3.1 Bradford Community Safety Partnership has demonstrated, over a number of years, a strong commitment to the development of restorative justice. Bradford already has a wealth of nationally and locally recognised RJ services both pre and post sentence, in Bradford Youth Offending Team and in West Yorkshire Community Rehabilitation Company (formally the Probation Trust)
- 3.2 Bradford has been delivering RJ interventions for a number of years which builds on the foundations of this work and strengthens the aspirations to deliver this practice across a number of crime types including Hate Crime to provide a holistic and consistent approach to supporting victims.

4. OPTIONS

- 4.1 The Committee can approve the recommendations or amend them and/or make further recommendations.

5. FINANCIAL & RESOURCE APPRAISAL

5.1 Since 2012 Bradford Community Safety Partnership has funded the work of the project, this has been funding from West Yorkshire PCC.

5.2 West Yorkshire PCC has allocated £110,222 to Bradford Community Safety Partnership. This funding has come from the MOJ Victims and Witness Fund. This funding will be used to continue and expand the work of restorative justice in Bradford.

6. RISK MANAGEMENT

6.1 A risk map has been developed for the scheme and the significant risks have been identified as: failure to recruit and train volunteers, failure to get referrals to the scheme, failure to secure funding beyond March 2016. Plans are in place to minimise the effects of these risks on the success of the scheme.

7. LEGAL APPRAISAL

7.1 Advice was sought from Bradford Council Legal Services in order to ensure that any potential legal issues which may arise from the scheme are suitably addressed.

8. OTHER IMPLICATIONS

8.1 EQUALITY & DIVERSITY

The RJ Hub is an active member of the Bradford Hate Crime Strategic Management Group and looks at how restorative approaches can support those who are affected by hate crime or incidents, in a way that supports victims by giving them a voice.

Volunteers come from a diverse background which ensures that the RJ Hub is able to allocate volunteers who have the best experience and skills to each particular case.

8.2 SUSTAINABILITY IMPLICATIONS

No implications.

8.3 GREENHOUSE GAS EMISSIONS IMPACTS

No impacts.

8.4 COMMUNITY SAFETY IMPLICATIONS

8.4.1 The aim of this scheme is to contribute to improving community safety outcomes across the district including reducing crime and reoffending and providing a universal service for victims.

8.5 HUMAN RIGHTS ACT

No implications apparent.

8.6 TRADE UNION

No implications apparent.

8.7 WARD IMPLICATIONS

8.7.1 This scheme may have beneficial implications for all wards in Bradford district.

9. NOT FOR PUBLICATION DOCUMENTS

None.

10. RECOMMENDATIONS

10.1 South Area Committee considers and comments on the progress made over the past 12 months in developing Neighbourhood Resolution Panels in Bradford district as set out in this report.

11. APPENDICES

12. BACKGROUND DOCUMENTS

12.1 None.

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Report of the Director of Environment & Sport to the meeting of the Bradford South Area Committee to be held on Thursday 30 June 2016.

F

Subject:

Parks & Green Spaces Service Annual Report

Summary statement:

The annual report for the Parks & Green Spaces Service, reviews the previous maintenance year of 2015/16 and also considers the significant issues that will have an effect over the coming 12 months, and presents options where appropriate for future service delivery.

Steve Hartley
Strategic Director Environment and Sport

Portfolio:
Environment, Sport and Culture

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Overview & Scrutiny Area:
Regeneration and Economy

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1. SUMMARY

The Council's Executive on 9 October 2012 identified the Parks & Green Spaces Service to report to Area Committees through the devolution agenda.

The annual report for the Parks & Green Spaces Service reviews the previous maintenance year of 2015/16 and also considers the significant issues that will have an effect over the coming 12 months and presents options where appropriate for future service delivery.

2. BACKGROUND

2.1 The Parks & Green Spaces Service

Currently sits in the Sport and Culture Service, which is part of the Environment & Sport Department and the main function is the management and maintenance of the district's parks and green spaces. The area of land managed by the section totals over 1,000 hectares of parks/grassed areas and around 850 hectares of woodland.

In total, utilising its 75 permanent gardeners, the service manages, develops and maintains 36 parks, of which 5 have achieved Green Flag status, 115 recreational spaces (which include football, rugby, cricket, tennis and bowls facilities) and 276 play areas. Property responsibility is also held for over 50 pavilion/changing rooms, 20 lodges and 5 cafes.

The service provides support to community, voluntary and friends of groups whilst co-ordinating all sporting fixtures on playing fields within the service remit.

This service includes the following operational activities managed and delivered within Bradford South Area:

- Management and development of sites including parks, buildings, sports provision and community events
- Maintenance of Parks and recreation grounds
- Maintenance of sports pitches and bowling greens
- Maintenance of play areas (other than play equipment)
- Maintenance of cemeteries
- Winter maintenance activity to Highways, Adult & Children's Services
- Maintenance of highway verges and green spaces vested in other internal clients

In addition to the above, the Parks and Green Spaces service is responsible for the following services, managed and delivered on a District wide basis:

- Highway weed spraying (delivered by an external contract)
- Technical Unit (including management of play equipment repair)
- Events relating to sports and parks (including Bingley Music Live)
- Development of & support to 'Friends of' groups
- Trees & Woodlands (including highway trees)
- War Memorials



- Control and coordination of the Parks & Green Spaces Fleet

2.2 Managed Facilities in Bradford South

Within the constituency there are 9 main parks that are managed and maintained by the service area teams:-

Knowles Park - Wibsey Park - Harold Park (Green Flag) - Foxhill Park - Brackenhill Park - Horton Bank Country Park - Littlemoor Park - Russell Hall Park - Victoria Park.

There are also 21 recreation grounds, 23 equipped play areas, 5 MACA's (Multi Activity Communal Areas) and 3 skate/BMX parks. Other facilities include 30 Football/Rugby pitches (4 of which are exclusively for juniors), 9 bowling greens, 1 cricket pitch, 1 tennis court and 3 lakes.

In addition to horticultural works the service is responsible for the upkeep of all the associated structures within the above sites including 11 pavilions, 4 changing facilities and 6 lodges.

2.3 Review of last year

Last year, throughout the 'summer', Parks & Green Spaces' maintenance teams performed to a very high standard, including the Bradford South teams achieving a far better standard of maintenance than the year before. All parks and green spaces were maintained to the specified standard.

In addition to this, all flower beds, hedges and shrub beds were also maintained to standard and through the dedication of both the staff and management we were able to retain the 'Green Flag' status at Harold Park, Lister Park, Peel Park, Roberts Park, Central Park, Haworth and St Ives Estate.

Certainly in the Bradford South area, a lot of improvement from the previous year was expected and, whilst the year was still challenging, both management and the workforce implemented some operational changes that allowed for a more consistent approach to be adopted with the result that the service complaint levels were significantly reduced from the previous year.

2.4 Service delivery update 2016/17

With regard to this year there is very little change proposed for the way the grounds maintenance service will be carried out or delivered across the district other than the revised specifications for flower beds & hanging baskets – see 3.1.

Officers have continued to engage with partners, such as, Members, colleagues in Neighbourhoods, Friends of Groups, Parish Councils, Residents Associations and the like, and this has provided benefit to all parties in providing regular updates on service matters and events and also provides the opportunity for positive dialogue. Some of the positive outcomes achieved are as follows:



- The continued support of the Friends of Harold Park towards the numerous successful events they hold
- Supporting the development of the Friends of Wyke Recreation Ground
- Supporting the rapidly growing Friends of Brackenhill Park
- The removal of the old Aviary site at Wibsey Park following consultation with residents
- The completion of the Adventure Play Ground at Knowles Park

2.5 Events

The Parks & Green Spaces Service stages and/or supports a high number of events throughout the year (over 150) in its parks & recreation grounds, some of which are major District events such as the historic Bingley Show, the renowned Moscow State Circus, Keighley Show and Ilkley Carnival.

The Sport & Leisure events team is responsible for organising, delivering and promoting a number of prestigious events. These include Skyride, Bradford City Run and the popular Bingley Music Live festival which attracts circa 40,000 people over the weekend.

Events planned this year in Bradford South include:

- 5 Fun fairs at Knowles Park, Brackenhill Park, Wibsey fair site and Wyke Recreation ground -throughout the summer
- Harold Park Gala - July & various Friends of events and activities thought the year
- Knowles Park Holmewood Gala - June
- Brackenhill Park – Great Horton Community Festival - September
- Children’s summer activities – across all wards
- Boot camp fitness in Wibsey Park weekly through the summer.

All the above events create a very large footfall in our parks and green spaces from both the local community and the wider population of the district; indeed, some of the larger events attract people from all over the country.

2.6 Trees & Woodlands update

In addition to carrying out the continuing workload to the council’s tree stock in woodlands, parks, public open spaces and on the highway, the Trees & Woodland section have been involved in some ‘one off’ externally funded projects within the South area over the last few years. These projects were achieved through the ongoing consultation with members and community groups and they provided some major improvements within the area.

Bierley Woods Community Access –

This project consisted of key footpaths being upgraded through the woodland, additional seating areas being installed to improve community access and provide opportunities for informal health and recreation. The project budget was £40,000 (Marks & Spencer £25,000, Sport & Leisure £10,000 and Ward budget £5,000). This project was completed in 2011/13.



Black Carr Woods Community Access –

Funding has been gained to provide some improvements to the main entrance and main footpaths with some additional seating and signage added to encourage more community use. This was achieved through consultation and the involvement of members and the 'Friends of group'. The project budget is £61,000 (WREN funding of £45,000 and Bfd Council £16,000). This project is to be commenced shortly and once completed will provide further health and recreation opportunities for the local community.

3. OTHER CONSIDERATIONS

3.1 Floral Display Review Update – Flower beds/Hanging Baskets

The Council historically had prepared flower beds and hanging baskets for summer displays at various street scene, parks and green spaces locations throughout the District and then again in the winter for the flower beds only.

Through the 2015/16 budget setting process the Council made a decision to reduce the level of funding allocated to this provision which had an effect on the appearance of flower beds and hanging baskets across the District. Hanging basket provision for summer 2016 has been handed across for local areas to fund with no baskets being provided by the department. It was also agreed to reduce the expenditure on flower beds by 80% across the district due to the closure of the central nursery with any future plant requirements being contract grown externally.

There remain a number of beds identified across the District which need to remain planted to prevent claw back of lottery grants and there is also a requirement to provide bedding to a number of graves under the perpetuity planting scheme.

As a starting point the parks team considered each flower bed and RAG rated (Red Amber and Green) them based upon a set of perception criteria to show their priority and then identified a type of treatment proposed for each flower bed based upon the rating and the available resources (See appendix 1).

However, in order to minimise the effect of the necessary saving, committee agreed that officers should consider other options/ideas and these included the following:

- Grass over the flower beds in low priority areas
- Reduce the size and/or density of planting in some beds
- Continue to plant a very limited number of high profile flower beds
- Introduce planted beds that produce colour all year round with minimal maintenance
- Introduce a community planting and maintenance scheme through a 'friends of the flowers' model
- Use precept charges to support the future cost of flower bed provision in some areas
- Use voluntary sector groups to grow plants to support the planted beds

Members also requested a consultation exercise with various interested user groups which resulted in the following beneficial outcomes for the sites highlighted within 'Appendix 1':



- The Friends of Brackenhill agreed to the removal of 2 of the smaller beds by the lodge, the enlarging of the remaining bed, and they assisted in the creation of 2 new large beds in the top area of the park. It was agreed that the beds would be planted with a more sustainable planting scheme to provide further interest.
- The Friends of Wyke Recreation Ground agreed to the future maintenance of the raised planted areas if Parks plant them with sustainable plants, as opposed to the proposal to remove them altogether.
- The partner organisation B.C.E.P. agreed to take on the planting and the maintenance of the flower beds within Wibsey Park.
- Victoria Park, Oakenshaw - the Residents Association agreed to plant some annual plants and Parks some rose bushes with the Residents Association taking on future maintenance.

It was previously agreed that the flower bed on Wibsey Roundabout would be removed and returned to grass and this has been completed.

It was suggested that the timing of full implementation of the agreed changes to the floral displays across the district would be likely to take place over two winter periods, however, due to early consultation and a concerted staff effort over 90% of the new proposals have been completed this winter/spring, although it is anticipated that further development will continue through the newly formed partnerships in this area.

3.2 Bowling Greens - Update

The Council had agreed a savings target from the operation of bowling greens throughout the district for both 2015/16 and 2016/17.

The original proposal was for maintenance savings to be achieved through a 'Community Club' model where each club would maintain the greens through their own members (e.g. mow their own greens). This option is still available to the clubs, however it is not being introduced in 2015/16, but might be adopted in 2016/17 by some clubs. It will be for the clubs to determine if this is the way they wish to progress.

On the basis that all clubs take the Council Services in 2015/16, we agreed to step up the annual charges in line with the savings target being set at £25k in 2015/16, and a further £25K in 2016/17.

It was agreed that all clubs will collect, record and pay £15 per player in 2015/16, and £25 in 2016/17. In year 1 the saving target was met. However, to date year 2 is potentially showing a shortfall in achieving the proposed saving and the steering group is currently working on ways in which to address this issue.

The Council will continue to set the fees for a 'pay per player' model and continue to develop the 'Community Club' model with any club that wishes to investigate that option further for the future.



3.3 Community Asset Transfers (CATS) – Town & Parish Councils

Whilst the Service continues to work with colleagues on a number of individual CATs, predominantly around sports pitches/facilities, there is a growing interest from Town and Parish Councils in making applications covering assets across a number of different services. The most current application includes buildings from both theatres and libraries together with the vast majority of the green spaces in the parish, together with the management and horticultural maintenance of the latter.

A senior officer group is currently considering the councils response to such applications with the intention of selecting one or more as pilot schemes to allow a protocol to be developed to inform the Council's future approach.

3.4 Water Courses and Reservoirs

The parks & Green spaces department are responsible for a number of water courses/features on its own land which range from small streams in the botanical gardens at Lister Park to the larger park lakes and ponds around the district and one such feature are the reservoirs at Chellow Dene. The site consists of 2 large lakes with the lower one consisting of a large dam/banking which requires regular safety and operational inspections to ensure that all the sluice/overflow mechanics are maintained correctly and that the structure of the banking is not showing signs of any defects.

Unfortunately a recent inspection survey revealed that some works are required to the banking, and whilst the defect is not highlighting any immediate structural dangers, it is imperative that remedial works are carried out to ensure the ongoing safety of the site. The nature of such works have to be carried out by specialist companies and, as such, can be very expensive, and the proposed works in this instance will be in the region of £280,000. The department will be submitting a P.A.G. application to cover these essential works and will endeavour to keep the ward members and the local community informed of progress.

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1.1 The Parks and Green Spaces Service was given savings targets for both last year and also for the current 2016/17 financial year.
- 4.1.2 The savings did prove to be challenging to achieve in year 15/16, but a lot of work was undertaken to successfully deliver the saving and minimise the impact on the service as far as possible.



A summary of the savings to be achieved is as follows:

Parks and Green Spaces Savings Targets	2015/16	2016/17
	(K)	(K)
Review the workforce to reflect seasonal variations	65	85
Management Restructure	100	0
Bowling Greens	25	25
Achieve 100% of events at zero cost	25	50
Reduce floral displays and close the nursery	150	50
Total Savings	365	210

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 The financial risks posed are limited by the nature of the expenditure delegated. However, there is potential to reduce efficiency and overall quality of the service in specific areas if any proposed change is not considered for the wider implications. It will be important to establish a financial governance regime to devise and ensure sound stewardship of the limited resources available. This is work in progress and must be in place to support effective devolution.

6. LEGAL APPRAISAL

- 6.1 The contents of this report are in accordance with the decisions of the Executive on 9 October 2012 and 16 April 2013.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

7.2 SUSTAINABILITY IMPLICATIONS

Increased local decision making has the potential to create more sustainable solutions to local issues. The proposal to move to permanently planted flower beds is more sustainable for both economic and environmental reasons.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

The Parks and Green Spaces service provides a pro-active approach in the reduction of greenhouse gas emissions through the local deployment of its maintenance teams. Teams are based in areas in an effort to reduce travelling times with its fleet/plant resulting in reduced fuel consumption. In addition to this



parks and recreation grounds/trees/woodlands provide communities with 'green lungs' which can naturally assist with the filtering of polluted air.

7.4 COMMUNITY SAFETY IMPLICATIONS

There are no Community Safety Implications arising from this report.

7.5 HUMAN RIGHTS ACT

There are no Human Rights Act implications arising from this report.

7.6 TRADE UNION

Trade Unions at all levels are engaged in consultation over the proposals included in this report.

7.7 WARD IMPLICATIONS

The information in this report is relevant to all Wards in the area.

Increased devolution of the services will allow the Area Committee to further address local priorities for those services within wards.

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

Members are asked to consider the content in this report and in particular to offer comment on the way the service engaged with other user groups to achieve a satisfactory outcome in relation to the proposed flower bed proposals.

10. RECOMMENDATIONS

That Bradford South Area Committee:

1 Note the content of this report and in particular:

- The bowls club agreement
- The outcome following the consultation around the flower bed provision.

11. APPENDICES

Flower Bed reclassification proposal (Appendix 1) and images of alterations and suggestions.



12. BACKGROUND DOCUMENTS

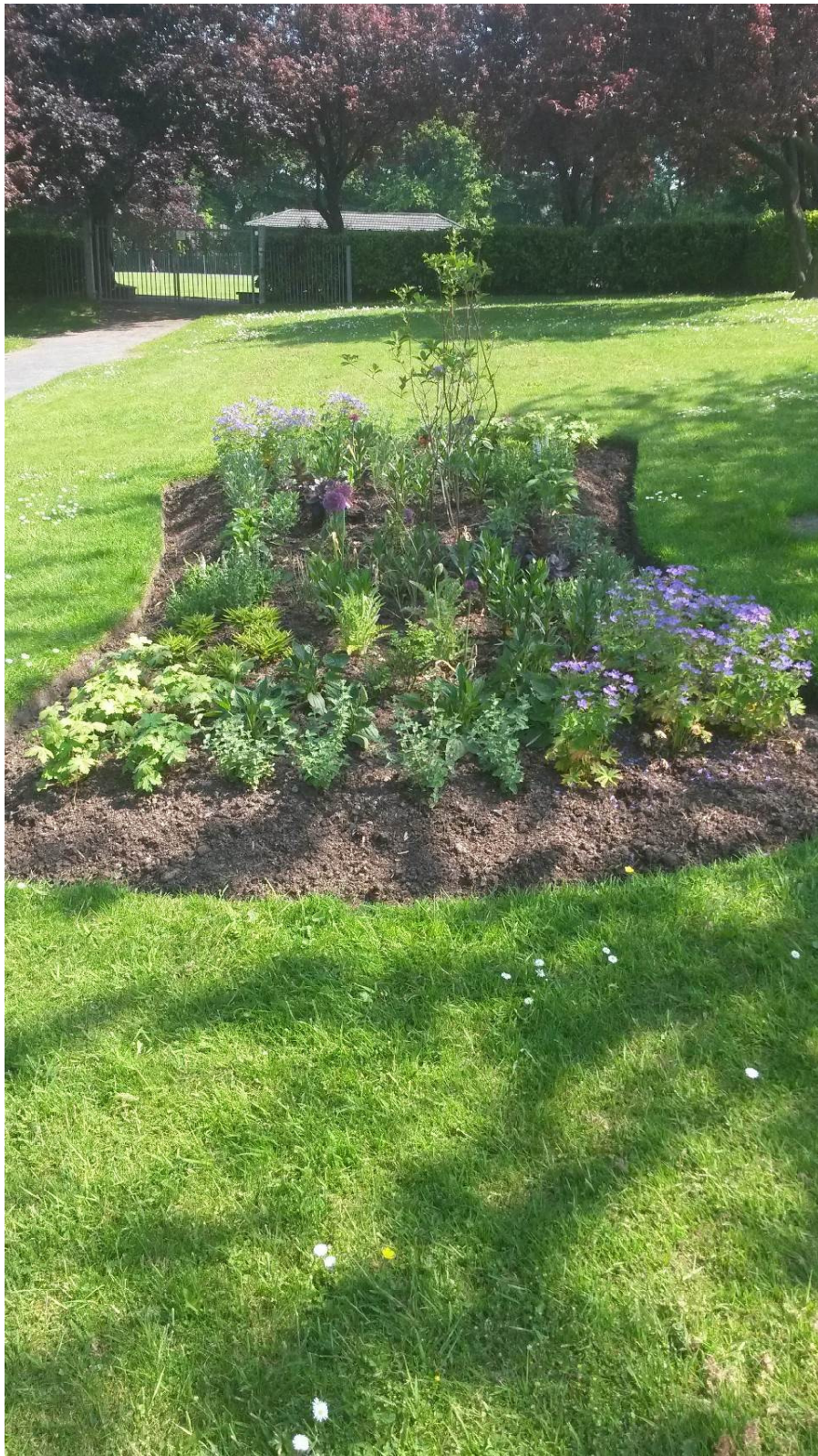
None



Appendix 1:- Bradford South Flower Bed Proposals

LOCATION	Number of Plants	Proposals
NORTH BIERLEY CEMETERY	1580	Perpetuity planting retain bedding
BRACKENHILL PARK	2526	Reduce scale and use permanent planting
SCHOLEMOOR CEMETERY	500	Reduce scale and use permanent planting
TONG CEMETERY	600	Reduce scale and use permanent planting
WIBSEY PARK	6077	Reduce scale and use permanent planting
VICTORIA PARK, OAKENSHAW	108	Remove
WIBSEY ROUNDABOUT	1300	Remove
WYKE RECREATION GROUND	200	Remove









Report of the Strategic Director of Environment and Sport to the meeting of Bradford South Area Committee to be held on Thursday, 30th June 2016.

G

Subject:

Dementia Friendly Communities – Bradford South

Summary statement:

This report informs Bradford South Area Committee of the work of the Bradford Dementia Friendly Communities Project and provides an update on the creation of dementia friendly communities within Bradford South

Steve Hartley
Strategic Director of Environment and Sport

Portfolio:
Neighbourhoods and Community Safety

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Overview & Scrutiny Area:
Corporate

1. SUMMARY

This report informs Bradford South Area Committee of the work of the Bradford Dementia Friendly Communities Project and provides an update on the creation of dementia friendly communities within Bradford South.

2. BACKGROUND

- 2.1 Bradford District is at the forefront of a national movement to make communities and organisations more supportive and accessible to people living with Dementia, their carers and families.
- 2.2 The Bradford Dementia Friendly Communities Project is led by the Alzheimer's Society and funded by the Joseph Rowntree Foundation and Bradford Council to work with partners to challenge, inspire and support communities and organisations in becoming more dementia aware and dementia friendly.
- 2.3 The challenge is to identify the situations which can make life harder for people who have dementia and those who care for them. We need to work with those people and with communities and organisations to find ways in which we can identify ways of addressing those situations to make life easier.
- 2.4 Everyone has a role in helping to make communities in the Bradford District to become Dementia Friendly. This includes organisations providing services to people living with dementia, but also includes local businesses, community organisations and facilities, transport providers and many more.
- 2.5 There are over 800,000 people suffering from Dementia in the UK. We have an aging population and this figure could well rise to over 1,000,000 by 2021. It is estimated that more than 6,000 people living within the Bradford District suffer from Dementia, but only 55% of those will have been diagnosed. It is estimated that 1 in 3 people who live beyond the age of 65 will develop dementia.
- 2.6 These statistics clearly demonstrate Dementia is everyone's business as the numbers indicate that those who will not be directly affected by Dementia will know someone who is.
- 2.7 People living with Dementia often comment that they want to continue to live their lives as part of the community and retain as much independence as they can.
- 2.8 Dementia sufferers, and their carers, indicate that helping them to stay part of their community is made much easier and sustainable where neighbours, members of the public, businesses and organisations have a caring and understanding attitude towards Dementia.
- 2.9 The key to developing Dementia friendly communities is to promote a widespread understanding of the condition and the issues that surround it particularly with respect to the way we go about our daily lives and business.
- 2.10 A report was presented to the Bradford South Area Committee in November 2013 by Cathy Henwood, Alzheimer's Society with proposals to create dementia friendly communities within Bradford South with the support of local community groups and

Ward Officers.

2.11 A further report was presented to Bradford South Area Committee in January 2015 providing an update on initiatives undertaken within Bradford South to support communities to become dementia friendly.

2.12 Appendix 1 provides an update on the progress in creating Dementia Friendly Communities in Bradford South.

3. OTHER CONSIDERATIONS

3.1 There are no "Other Considerations".

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

There are no financial implications for Bradford South Area Committee arising directly from this report.

4.2 Staffing

Support is provided from within the Area Co-ordinator's Office from within existing resources.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 There are no significant risks arising from the proposed recommendations in this report.

6. LEGAL APPRAISAL

6.1 There is no legal requirement for the Council to support initiatives to establish Dementia Friendly Communities.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

7.1.1 The work undertaken in supporting communities to become Dementia Friendly will promote fairness and inclusion while supporting Bradford South Area Committee's commitment to equal opportunities for all.

7.2 SUSTAINABILITY IMPLICATIONS

7.2.1 The development of initiatives to support communities to become Dementia Friendly will help sustain quality of life and therefore reduce the impact on resources.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

7.3.1 It is anticipated that greenhouse gas emissions and wider environmental impacts will be a consideration.

7.4 COMMUNITY SAFETY IMPLICATIONS

7.4.1 The development of initiatives to support communities to become Dementia Friendly will either directly or indirectly improve community safety within local communities.

7.5 HUMAN RIGHTS ACT

7.5.1 There are no direct Human Rights implications arising from the recommendations below.

7.6 TRADE UNION

7.6.1 There are no implications for Trade Unions.

7.7 WARD IMPLICATIONS

7.7.1 Initiatives to support communities to become Dementia Friendly can be undertaken within the Great Horton, Queensbury, Royds, Tong, Wibsey and Wyke Wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

7.8.1 Initiatives to support communities to become Dementia Friendly support priorities within the Bradford South Ward Plans 2016/17.

8. NOT FOR PUBLICATION DOCUMENTS

8.1 None.

9. OPTIONS

9.1 That Bradford South Area Committee adopts the recommendations outlined in this report.

9.2 That Bradford South Area Committee adopts the recommendations outlined in this report, with amendments.

9.3 That Bradford South Area Committee decides not to accept the recommendations outlined in this report.

10. RECOMMENDATIONS

10.1 That the Bradford South Area Co-ordinator's Office welcomes the progress in the development of the Dementia Friendly Community Programme.

10.2 That the Bradford South Area Co-ordinator's Office present a report to a future meeting of this Area Committee to provide an update on initiatives undertaken within Bradford South to support communities to become dementia friendly.

11. APPENDICES

APPENDIX 1 Progress in creating Dementia Friendly Communities in Bradford South

APPENDIX 2 Wyke Ward Action Plan

APPENDIX 3 Queensbury Ward Action Plan

12. BACKGROUND DOCUMENTS

"Dementia Friendly Communities – Bradford South" (Document AD) Report to Bradford South Area Committee 28 November 2013

"Dementia Friendly Communities – Bradford South" (Document AD) Report to Bradford South Area Committee 22 January 2015



Appendix 1

Report on Ward work across Bradford South

Great Horton

In the previous update the Dementia Friendly Group identified Lidget Green area for this initiative and to look at the provision of activities for older people.

Scholemoor Beacon has been successful in securing funding to set up a monthly Wellbeing café at Scholemoor Community Centre, Dracup Avenue.

Great Horton Live at Home Scheme will shortly be setting up a community luncheon club for older people at Scholemoor Community Centre.

Lidget Green Partnership organise monthly coffee mornings for older people at St Wilfrids Community Hall.

Anand Milan Group provide community luncheon club for elders 3 times per week from the Hindu and Gujarati Community at St Wilfrids Community Hall.

Lidget Green Community Partnership in partnership with Parks and Greenspaces has been successful in securing funding from Greenmoor Big Local for Memorial Garden on land at the junction of Clayton Road / Lidget Terrace. This will be a public open space to commemorate and memorialise those from the area who have been involved with or affected by past and current global wars and conflicts. This land has been registered with Fields In Trust Centenary Field and a dedication plaque was sited in April 2016. This project is to be completed in Autumn 2016.

Community Allotment/Garden - Creative Support in partnership with older people have created a community allotment / garden space at derelict land at the rear of Scholemoor Road and Necropolis Road. This was completed and launched in February 2016. A community group has been established who will manage this project.

The Dementia Friendly Group will be meeting shortly to review the above actions and to look at future projects.

Queensbury

The Dementia Friendly Group in Queensbury holds regular action group meetings, has written an action plan (see Appendix 3), held awareness sessions for local businesses, and set up an information point about dementia for local people.

Two more volunteers from the group have gained Dementia Champion status which will enable the group to deliver dementia information sessions to groups of people, who will potentially become Dementia Friends. Plans are afoot to roll this out to schools in the local area too.

Coffee and Crumpets

The Coffee and Crumpets 'drop in' support group for people living with dementia and their carers, now runs weekly, due to demand for this service.. The coffee morning is run by four volunteers, alternating weeks and 1 volunteer who offers transport. They are able to identify needs and signpost clients to other services that Queensbury Community

Programme offer and to agencies who specifically support this clientele.

Wednesday Singing Group

The Wednesday Warblers singing group was set up in March 2015 for clients with mild to moderate mental health issues, and for those who are lonely and isolated. This was a pilot project which ran for 2 months on alternate Wednesdays. St Theresa Church allowed the group to use the space free of charge for the pilot period of 4 sessions. The group has now grown to eight members and is run by two local volunteers and a helper from Creative Support. They hope to recruit an additional volunteer cook, in order that they can offer a light luncheon, to help encourage more participation. The group has had no running costs so far; it does generate a small amount of money from refreshments, which will be used to cover future rental charges. The aim is that the group will become self-sustaining in the not too distant future.

Local Businesses

The group is currently working in partnership with Tesco, who are eager to get involved in becoming Dementia Friendly and is in the process of setting up Dementia Friends awareness training. They are hoping to set up a "slow lane" in the store for people with dementia. This is something that has been identified as a significant barrier for people living with dementia. If they are able to take their time when at the tills, it will reduce stress and encourage independence. The aim is not to identify this as a 'Dementia Friendly' check-out but to have identifiable members of staff and using the 'forget me not' logo, who can direct them to a particular till.

Youth Club

For National Cup Cake Day on June 16 2015, the Alzheimer's Society is encouraging local groups to raise funds and awareness by making Cup Cakes. The Queensbury DFC Group is working with Tesco and local young people to support the initiative. Tesco have donated £30 for the ingredients for the young people who will be baking and selling cupcakes in Tesco's foyer.

The Dementia Friendly Group will be meeting shortly to review the activities undertaken and create a new action plan for 2016/17.

Wyke

The Wyke Dementia Friendly Communities Group has been meeting regularly with three meetings in 2015 and two to date in 2016, with one scheduled for October 2016. The group has full support from the Ward Officer. The aim is for the Ward to become good place to shop and live for people living with dementia.

An Action plan has been drawn up (see Appendix 2) with key points to note:

- The group has produced the Wyke Ward Activities Guide after consultation with local groups to include activities suitable for people living with dementia.
- Local businesses to include the local chemists, Barclays Bank and Yorkshire Building Society have expressed an interest in becoming dementia friendly and to work towards the National Dementia Friendly recognition symbol
- Shirley Manor Primary Academy is keen to do awareness raising with children and staff at the school.
- Dr Elizabeth Anderson from The Memory Tree managed to secure additional funding from Tesco's to top up the Ward budget allocation, as well a donation from Aldersgate Methodist Church in order to set up the Low Moor Memory Club. This

was launched on September 16 2015 and meets twice a month at Aldersgate Methodist Church. It is a group where both carers and people dementia can gain support and volunteers from New Horizons also support this initiative.

- Community awareness events to include Local GP surgeries have been held to promote the Low Moor Memory Club and other activities across the Ward suitable for people living with dementia
- New Horizons are receiving more referrals from local practices i.e. Sunnybank and Low Moor Medical
- A special forum was held on November 12 2015 at Lower Wyke Moravian Church to raise awareness of dementia
- Wyke Minstrels, with the support of Champions show the Way now hold regular singing sessions to include fun activities at the Sedbergh Centre
- Wyke Council of Churches are now taking steps to work towards becoming dementia friendly

Positive Outcomes for all Wards:

- Encourages independence, social inclusion, communication or expression of feelings
- By being involved and active, a person with dementia can maintain their skills and independence for longer
- Shared activities can promote a sense of belonging
- Carers can share experiences and gain insight and useful tips from others who are going through or have been through similar situations
- Volunteers feel a sense of self-worth; they are happy and socially included
- Many friendships are forged through volunteering and also through situations whereby spouses have become friends after losing their loved ones to dementia
- Positive news stories for the Wards

As demonstrated above, the dementia Ward Work was piloted in these three Wards with support from the Alzheimers' Society. As regards Wibsey, Royds and Tong Wards, the Ward Officers together with the support of the Community Development Workers will look to start dementia friends work here and work with partners to try to achieve this.

Wibsey

Sandale Community Development Trust and South and West Live at Home Scheme are liaising re the befriending scheme for older people and are looking to develop the work to include Dementia Friendly work. A further single issue forum is in the planning for Autumn. Wibsey Salvation Army are liaising with the Alzheimer's Society to develop dementia friendly work. Ward Officer to deliver awareness raising sessions to businesses in the ward.

Royds

Developing a Dementia Friendly Community was discussed at the most recent Ward Leadership Team meeting. It was agreed to hold a single issue forum later in the year in partnership with Sandale Community Development Trust, Age UK, older people's providers and faith groups

Tong

Developing a Dementia friendly community in the Tong Ward has been considered and the Ward Officer will work with the CD Worker to consider the most appropriate way of involving partners and the recently formed Friends of Holme Wood Centre Point.

General Information


The current phase of Council and Joseph Rowntree funded work finished in March 2015. There has been a change in focus to ward work from the Alzheimer's Society since then, with an emphasis on enabling organisations/groups to self-lead on work, which has inevitably led to less hands-on support for ward work from the Alzheimer's Society staff.

Ward work has been supported by the Alzheimer's Society by providing a mutual support and sharing network for those leading on local dementia friendly work, templates and examples of work done in other Council Wards.

Following the most recent DFC network meeting it was highlighted that a locally based 'Soap' Emmerdale currently had a story line about dementia but tended to focus on the negative a suggestion was made by Bradford South that the storyline could be developed to include DFC. The media team at the Alzheimer's Society thought this was a great idea and are pitching this to the team at Emmerdale which is broadcast across the whole country. There is a lot of potential to widen the reach of the work of developing dementia friendly communities across the rest of the district.

Two Ward Officers have been trained as Dementia Champions and are able to deliver dementia awareness training sessions to local groups/organisations within the community Bradford South Council Wardens have attended dementia awareness training and wear the nationally recognised dementia friendly badge. Sessions have also been delivered by Ward Officers to Sandale Community Trust and the Bradford South Health Hub.

Appendix 2

				
<u>WYKE WARD DEMENTIA FRIENDLY COMMUNITIES</u>				
<u>ACTION PLAN</u>				
WHAT	WHO	WHEN	RESOURCES	COMMENTS
Arrange a 1 hour DFC awareness session for the wider community. Publicise event Poster design Notice Boards Shops Sessions for Incommunities Staff	Cathy Rada Mandy Siobhan	Friday 26 September 2014 10.00am Ongoing	Venue Staff Volunteers Leaflets Venue Staff	Completed at Wyke Methodist Church
Organise regular action group meetings	Rada	2 June 2015 10.00am	Venue Staff Volunteers	Confirmed at St Mary's Church Green Lane, Wyke BD12 8QH
Liaise with local business & shops to raise awareness.	All Council Wardens	Ongoing	Leaflets Staff Volunteers	Mobility Shop is very nterested Rada to follow up
To get at least 25% of local shops to be dementia friendly and to display logo	All Mandy to contact hairdressers Rada to contact Post Mistress /2 Chemists Kaye to contact Asda	Ongoing	Leaflets Staff Volunteers	To get them to do simple quick fixes. Clear signs etc Offer an incentive if they display the logo.

To contact local dental surgery	Ongoing	Ongoing	Staff Leaflets	
To contact local GP surgeries in Wyke Ward write to Practice Managers/ provide advice for surgeries to distribute to patients	All	Ongoing	Leaflets Information	Cathy has spoken to Cllr Amir (port folio holder) re 'access' to GP Surgeries district wide Zoe to contact Sunny Bank Medical Centre
To develop a singing / music group for people diagnosed with Dementia	Rada to contact Champions Show the Way and Oakenshaw Singers	Ongoing	Venues Music Volunteers Singers books	Link up with Westfield Male Choir (Wyke Minstrels) meet 4-6pm Wednesday at Wyke Methodist Church Oakenshaw Singers meet at St Andrew's Church on Monday's
Contact local schools and establish links	Cllr Ferriby – Appleton Cllr Warburton – Shirley Manor	To arrange for early next year.	Staff Information Venue	Need to get an interested teacher on board. Include Grandparents Rada to liaise with Zoe
To arrange a DFC awareness session with Shirley Manor Primary Appleton Academy	Kay to arrange sessions for students taking Health & Social Care	Ongoing		
To contact local banks/building society Barclays Bank	Ongoing Kay Cathy Henwood to help.	Ongoing Barclays Bank have attended DFC Sessions at St Mary's Church.	Leaflets	Legal meeting July 25 Kay to confirm date of sessions.
To Create Wyke Activity Guide for adults	Julie (originally) Now Rada	Completed March 2015	Leaflets distributed April 2015	Ward Councillors have provided funding to print the guide in colour

<p>Ward Budget Allocation £750</p> <p>Meeting arranged with New Horizons</p> <p>Tesco funding of £1,500 received by The Memory Tree.</p> <p>Launch of The Memory club at Aldersgate</p> <p>Memory Club to Start</p>	<p>Dr Elizabeth Milwain</p>	<p>To attend Council of Churches Meeting 29.4.15 to formulate a plan.</p> <p>June-July 2015</p> <p>10.08.15</p> <p>16.09.15</p>	<p>Venues Volunteers</p>	<p>Elizabeth will report back at DFC Meeting on 2.6.15.</p>
<p>Dementia Friendly Champion Training</p>	<p>Rada</p>	<p>July 2014</p>	<p>Staff Venue</p>	<p>Delivered sessions to Council Wardens – December 2014 and the Bradford South Health Hub – May 2015</p> <p>Delivered training to Sandale CD Trust on 15 July 2015</p>



Queensbury Dementia Friendly Community

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What	Who	When	Resources	Who needs to know	Comments	Updates
Organise regular Action Group meetings	Marie	Ongoing monthly	Staff Venue	Everyone in the group	Queensbury DFAG have been nominated for an award to mark their achievements to be presented on Tuesday October 21 st 2014	Members of the group attended the event to collect the award Agreed The Bank to be the base of the Dementia Friendly Action group, enquiries will be directed there.

<p>Raising awareness about the DFC Action Group to the wider population of Queensbury.</p> <ul style="list-style-type: none"> Information point at The Bank (Queensbury Community Programme) Notice Boards Circulate information about Queensbury DFC Action Group to GP'S Promote the Facebook page 	Kathryn Tony Marie	Ongoing	Staff Volunteers Notice Board Shelving Flyers Posters	Everyone in the group	Information to be displayed at The Bank and in other public buildings	
<p>Liaise with businesses to raise awareness and deliver training.</p> <ul style="list-style-type: none"> Online Dementia Friend training accessed at 'The Bank' Attend monthly Business Watch meetings 	Marie Tony Kathryn Lynda Joan	Business Watch meeting June 2014. Training offered at meeting. Door to door visits end of July 2014	Staff Volunteers DVD Information leaflets	Everyone in the group	Awareness raising sessions to be held Monday 20 th and Wednesday 22 nd October 2014 Continue to attend monthly business watch meetings	Session held at Halfway House on Monday 20 th Oct ** people attended Session held at The Bank Wednesday 22 nd Oct ** people attended
<p>Liaise with voluntary organisations and community groups to raise awareness and deliver training.</p> <ul style="list-style-type: none"> Online Dementia Friend training accessed at 'The Bank' Contact groups already on mailing list to see if they would be 	Marie Joan Kathryn Tony	Mid June 2014 to contact existing mailing list.	Staff Volunteers Information leaflet	Everyone in the group	Marie/Lynda met with reps from Queensbury Golf Club who were willing to support the initiative.	

<p>interested in offering activities to people living with dementia and/or their carers.</p> <ul style="list-style-type: none"> Indoor Bowling sessions to be arranged 						
<p>Develop singing group for people diagnosed with Dementia and their carers.</p> <ul style="list-style-type: none"> Champions Show the Way to be umbrella organisation for this activity. Visit existing groups to get ideas and advice 	Sue Carol Sarah	September 2014	Volunteers Venue Music Singing books Transport	Everyone in the group	Update required, Marie to contact Sue Dickerson.	
<p>Attend community events to distribute information about Queensbury Dementia Friendly Community project</p> <ul style="list-style-type: none"> Prepare literature with information about the DFC Action Group 	All Marie	History Exhibition 19-21 June 2014 Fun Day 21 June 2014 Holy Trinity Church Open Day 12 July Donkey Derby 20 July	Staff Volunteers Information leaflets	Everyone in the group	Ensure that information is available at community events across Queensbury	

<p>Training for Statutory Service officers to include Incommunities.</p> <ul style="list-style-type: none"> • Liaise with Assistant Director, Neighbourhood Services and Bradford South NPT Inspector • Liaise with Senior Officer at Incommunities 	Cathy	To be confirmed	Staff Venue Materials	Everyone in the group		Colleagues in Neighbourhood Service Bradford South have attended Dementia Champions training and delivered awareness raising session to Council Wardens
Develop a strategy for carers	All	To be discussed at next meeting		Everyone in the group	Invite carers resource to future meeting	
<p>Liaise with GP surgeries covering the Queensbury Ward.</p> <ul style="list-style-type: none"> • Write to Practice Managers inviting them to attend future meetings. • Provide information and advice for surgeries to distribute to patients 	Marie Joan Lynda	June 2014	Staff Volunteers Information leaflets	Everyone in the group	Marie written to GP Practice Managers	No response
Establish links with schools		Work to start September 2014		Everyone in the group	Kathryn to meet with local contact	

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Report of the Area Co-ordinator to the meeting of the Bradford South Area Committee to be held on 30th June 2016

H

Subject:

Cleaner and greener streets and neighbourhoods in Bradford South - devolution to Area Committee

Summary statement:

This report sets out a developing approach that delivers on the cleaner/greener agenda at an area, ward, neighbourhood and street level. The devolved approach aims to improve coordination of the Council Warden Service, Street Cleansing and Environmental Enforcement within Bradford South, alongside encouraging residents, local businesses and community groups to be active partners in maintaining cleaner streets and neighbourhoods through promoting the People Can Make a Difference campaign. It also provides an update to information presented to meetings of the Bradford South Area Committee in 2015 relating to Council Wardens and Street Cleansing.

Steve Hartley
Strategic Director Environment and Sport

Portfolio:
Neighbourhoods & Community Safety

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Overview and Scrutiny Area:
Corporate



1.0 SUMMARY

1.1 This report sets out a developing approach that delivers on the cleaner/greener agenda at an area, ward, neighbourhood and street level. The devolved approach aims to improve coordination of the Council Warden Service, Street Cleansing and Environmental Enforcement within Bradford South, alongside encouraging residents, local businesses and community groups to be active partners in maintaining cleaner streets and neighbourhoods through promoting the People Can Make a Difference campaign. It also provides an update to information presented to meetings of the Bradford South Area Committee in 2015 relating to Council Wardens and Street Cleansing.

2.0 BACKGROUND

2.1 In 2012 the Council Executive devolved a number of services to Area Committees. The purpose of this was to increase local accountability and to increase the effectiveness of service delivery through increased synergy between services at the local level.

The role of Ward Councillors is integral to the functioning of the developing approach. Good local leadership encourages positive behaviours with local communities, and has a positive impact on staff who feel more valued and motivated.

2.2 In November 2015 a report came to Area Committee outlying the People Can Make a Difference Campaign which the Bradford South Area Committee endorsed.

2.3 Within Neighbourhood and Customer Services, Area Co-ordinators are responsible for a range of officers and devolved services that promote the clean and active communities agenda and make contributions to other outcomes. This report only deals with the cleaner elements. However, it is important to recognise that the services and resource allocation also support a wider range of outcomes (highlighted within Ward Plans) as part of their roles and functions:

These include the following:

- Ward Officers
- Council Wardens
- Street Cleansing Operatives
- Youth Workers
- Environmental Enforcement Officers and
- Grant-funded community development workers.

3.0 The developing approach to cleaner streets and neighbourhoods:

3.1 These area based functions allow a more joined up and flexible approach to tackling issues at a ward and neighbourhood level. Essentially ward based teams are created that include functions delivered by different staff. Ward Officers consider the priorities included in Ward Plans and work with the officers listed above to develop projects to respond to the priorities. These projects often involve actions by different officers dependent upon their knowledge and roles.

In terms of maintaining clean streets and neighbourhoods there is a balance between:

- Street cleansing clearing up
- People taking responsibility themselves

3.2 Within the scope of reduced resources, there is an increased need to encourage more people and communities to take on more personal responsibility, and for our services to support people who volunteer to help.

3.3 To maintain clean streets and neighbourhoods we need to get the balance right between the following approaches:

1. Deployment of a responsive street cleansing service
2. Enforcement of the law where people infringe it and cause environmental issues
3. Raising awareness within the public of the possible implications of irresponsible behaviour
4. Encouraging residents to volunteer and take action themselves.

3.4 Therefore there are important educative and engagement roles. In terms of education and engagement, there are numerous examples of projects that are undertaken that help to support the cleaner and greener agenda. Sometimes this work is led by residents or businesses and when it isn't, officers encourage and support residents to become involved as part of the 'People Can' approach.

3.5 Examples of who staff engage with include the following:

- Work with schools
- Faith based groups
- Work with businesses
- Work with community organisations
- Individual residents

3.6 Examples of People Can projects in wards that have encouraged cleaner streets and neighbourhoods:

Great Horton

- Friends of Brackenhill Park undertaking regular litter picks in and around Brackenhill Park. Involved staff from Tesco on 21st May and school children on 22nd March. Next one planned for 18th June 2016.
- Lidget Green Community Partnership – Community litter pick in partnership with pupils from Lidget Green Primary School around Lidget Terrace, Clayton Road and St Wilfrids Road on 13th April before the dedication ceremony and planting of tree for the Memorial Garden which is to be sited on the land at Clayton Road/ Lidget Terrace. LGCP has secured funding from Greenmoor Big Local for this garden which is to be completed in Autumn 2016 when the children will assist with tree planting.

Queensbury

- Working with children at Stocks Lane Primary school to raise awareness of environmental issues including littering and dog fouling. Children have designed poster for raise awareness with the local community and parents. They have also campaigned for additional litterbins which have now been installed in the area. Children will be preparing a powerpoint presentation for the parents of the work done in this 6 week project.
- Friends of Group Queensbury Cemetery worked with SEWA group, Ward Officer and staff from Tesco to clear overgrown vegetation and bushes at the Cemetery. The railings and gates have been wire brushed and been painted. The Cemetery has a number of war graves including Commonwealth Graves, and now a volunteer with the group who is a Queensbury military historian, has started first tours of these graves which were a great success and more tours are planned.

Royds

- Residents on Chartwell Drive came together on Thursday 31st March to do a general litter pick and clean up. Supported by Ward Officer, Council Wardens and Ward Councillors.
- Friends of Farfield Recreation Ground community litter pick on Saturday 2nd April. Even the pouring rain did not deter this small but determined group of volunteers from clearing the litter from the footpath leading to the playground in Buttershaw.

Tong

- Friends of Black Carr Woods have been instrumental in securing funding in order to improve access to the woods and highlight the issue of fly tipping. The plans are to create a more welcoming and accessible entrance to the woodland from Ned Lane and ensure that the existing routes through the wood are suitable for people of all abilities, as well as being more resilient to the weather and farm traffic. It will re-style the existing entrance from Ned Lane, which has become dilapidated and a hotspot for fly tipping. The Friends of group are hoping that the improvements will let local know people what a great place it is it for walks and to hold family picnics and deter fly tipping.
- Young people at the TFD/ Holme Wood Centre Point have started a regular litter pick around the building on the 9th April. They have also been involved in litter picks in Black Carr Woods, Knowles Park and Dane Hill Park. Youth workers regularly involve young people in discussions regarding environmental issues, focusing on keeping their neighbourhood tidy.

Wibsey

- Odsal estate Day of Action Tuesday May 24th The day focused on promoting Neighbourhood Watch and recycling. A number of residents signed up to Owl
- Wibsey Rugby Club involved in a general litter pick up and clean up.

Wyke

- Oakenshaw. Residents in Oakenshaw take great pride in keeping their village clean and tidy. Oakenshaw Residents' Association together with Low Moor and Oakenshaw Conversation Group organised a community clean up across the whole of the village on March 19th with lots of local people turning out to assist. More than 30 litter pickers were out given and volunteers worked in a much organised way, going out to pre-identified litter hot spots across the village, the park and Toad Holes Beck.
- Wyke. St Mary's Church has been involved in clearing up an over grown cemetery and developing a sensory garden within the space. After six years of very hard work, the sensory garden is now in place for all members of the community to enjoy. The project was started by the Church Warden, Bernard Lewis, when he saw the potential to reclaim an unused and overgrown piece of land in the Church yard. He wanted to make use of this land for all of the community to enjoy. He has had help and support from teams of workers from the local community, local businesses, the Job Centre and a regular commitment from the Community Payback Team, as well as a team of volunteers from St Mary's and lots of support from local young people too, from the youth provision. The launch event was held on April 9th 2016.

Bradford South wide

- Activists, young and old, came from across wards in Bradford South to take part in a People Can Parade before the Bradford Bulls v Swinton match. In addition to promoting the campaign, it was also a useful networking opportunity for Bradford South's growing band of volunteers.

3.7 People Can Good News Stories

Stories are regularly posted on the People Can website and Bradford South Good News Stories Facebook page:

<http://peoplecanbradforddistrict.org.uk>

<https://www.facebook.com/groups/BradfordSouthNews>

3.8 In addition to the above with regard to education and engagement, it is worth noting that the move of the Environmental Enforcement Team into Neighbourhood and Customer Services in January 2016 has resulted in more collaborative working with other officers. Enforcement Officers respond to complaints generated through the Council's Contact Centre. They now share information about jobs in their ward with other officers and ensure that they are dealt with by the most appropriate officer – this has led to a reduction in duplication. They learn more about their respective roles and this has enabled Council Wardens to feel skilled and confident to deal with more lower level jobs allowing Environmental Enforcement Officers to concentrate on the work involving possible prosecutions.

3.9 As part of the area based approach to tackling environmental issues affecting neighbourhoods, the Environmental Enforcement Team is embracing opportunities to move from a reactive to a more proactive service. This will involve working with Ward Officers, Youth Workers, Cleansing Operatives and Council Wardens to consider a more creative way

of responding to issues that will usually involve engagement with other stakeholders. These can be seen by reference to the examples below:

- Unadopted streets – it is the responsibility of occupiers of properties (not owners) on unadopted streets to remove fly tipped waste from their street. This is difficult to enforce as the legislation that we could use is not particularly helpful, and was not developed for this purpose. The Council has to enforce against all occupiers on the street, and this is extremely time consuming and expensive, and frustrates the residents who live on the street who dispose of their rubbish properly. We have therefore developed a more proactive way of dealing with waste on unadopted streets that involves the Ward Officer working with other ward based officers to identify the unadopted streets where waste is most frequently dumped. These are then targeted by the Enforcement Officers and Council Wardens who door knock to promote Council services and encourage residents and businesses to participate in a community clean-up with street cleansing staff removing the rubbish. Whilst this is the preferred approach, it may not always be possible due to lack of engagement from residents and therefore other options, including enforcement, have to be considered.
- Litter from businesses, particularly takeaways – many takeaways are on gateways into Bradford and the litter dropped by customers presents a negative image. As part of project work emanating from the Ward Plans, businesses where there are litter problems are identified and encouraged to work with the Council on Business Litter Reduction Action Plans. At an initial meeting between the Enforcement Officer and the business owner, the business is asked to sign up to a range of actions including to regularly litter pick outside their business. This is then monitored by street cleansing staff and Council Wardens, with a further visit if necessary. A ‘Thank You’ certificate is awarded if the business is compliant, and if the business has not complied, the evidence collected is used as a basis for enforcement action.
- Fly tipping work with landowners – officers will be working with landowners to identify long term solutions to reduce/prevent the recurrence of fly tipping at sites where rubbish is regularly dumped. This will include encouraging the land owner to sell or develop the site, fence off the land or ensure waste is removed regularly.
- Fly tipping work with residents and businesses – sometimes rubbish is dumped by people who live in the vicinity. Fly tipping hotspots are identified on an ongoing basis through various sources, and the most relevant approach to each site is considered at Ward Officer Team meetings, or through discussion between officers in-between the meetings to ensure that a multi-agency approach is developed and the most sustainable solution is sought. Educative responses will be delivered, such as days of action and/or door knocking to talk to residents and businesses to inform them how they can responsibly dispose of their waste. People will also be encouraged to report fly tipping.

4.0 Enforcement

4.1 The Environmental Enforcement Team is responsible for enforcing legislation affecting the visible environment by undertaking investigations about waste crime. The team enforces all aspects of waste legislation such as fly tipping, business waste, rubbish in gardens and litter from businesses. Enforcement Officers will prosecute people committing fly tipping offences where there is sufficient evidence.

4.2 Surveillance of fly tipping hotspots – there are currently four CCTV cameras placed at fly tipping hotspots. They have captured a number of fly tipping incidents which are being prepared for prosecution. One fly tipping case was heard at Bradford Magistrates Court in early February 2016 and the person was found guilty with a record £5,000 fine. The Council has invested in more CCTV cameras and is in the process of identifying locations for these cameras. The top 10 fly tipping hotspots in the district have been identified from a range of sources including street cleansing staff, Enforcement Officers and Ward Officers. It must be noted that not all locations are suitable for CCTV cameras - these cameras have to be erected on street lighting columns and need to be connected to the CCTV room. In addition, five standalone covert cameras have been purchased that record on to a hard drive. These are designed to be hidden at locations where CCTV cameras are not suitable such as rural locations, lay bys etc. These are available for deployment, increasing our capacity to capture fly tipping incidents and to prosecute offenders through our increased surveillance presence.

4.3 Fixed Penalty Fines for fly tipping – new legislation came into force on 9th May, ‘The unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016’. This legislation allows local authorities to issue fixed penalty fines for fly tipping as opposed to prosecuting people committing fly tipping offences. Local authorities are waiting for statutory guidance to be issued on the use of this legislation and it is due imminently. A report recommending how Bradford Council implements this legislation will be presented to the Council’s Executive in July 2016 proposing that the maximum penalty imposed by Bradford Council is £400, reduced to £300 for early payment. This will enable the Council to deal with low level fly tipping without the costs incurred in going to court.

4.4 Householder Waste Duty of Care Regulations 2005 – this places on all householders a responsibility to ensure that whoever is used to collect, transport and dispose of waste, are appropriately licensed. They could be liable for a fine of up to £5,000 if the waste is subsequently fly tipped and can be traced back to them. It is recognised that there is a lack of awareness about this. Enforcement Officers deal with such cases.

4.5 Work with the Police – where vehicles have been involved in fly tipping and we have been unable to trace the vehicle, the Police have provisionally agreed to allow the Council to use their ANPR cameras to obtain details of the offenders.

4.6 Stop and Searches – Enforcement Officers are liaising with their Police Ward Officers to identify opportunities to undertake stop and searches where vehicles suspected of carrying waste are stopped by the Police. Enforcement Officers will carry out relevant checks to ensure compliance with duty of care legislations – to ensure that they are licensed carriers of waste and have the proper documentation.

4.7 Using legislation effectively – work is being undertaken with Legal Services to ensure that Legal and Enforcement Officers involved in prosecutions are fully conversant with all the legislation, and that systems are in place to ensure that all the issues in individual cases are properly understood and presented in court so that magistrates can levy the appropriate fines.

4.8 Technology

Cashless parking – this service will be introduced this year, and will enable customers to pay for on and off street parking using their mobile phone and debit/credit card. The service will be available 24 hours per day, 7 days a week.

4.9 Marketing

Litter and waste crime – the press office will be involved in promoting prosecutions. There have been recent discussions with Marketing and Communications to consider how to most effectively encourage positive behaviour.

5.0 Operational issues (Street Cleansing)

5.1 New ways of working and recruitment. Over the past few months officers in Street Cleansing have been trialling new working arrangements in Heaton and Bradford Moor Wards, to develop specific street cleansing plans tailored to the needs of the ward e.g. litter hot spots, dirty snickets, overgrown traffic islands, unidentified land etc. These plans will be unique to each ward and based on incoming intelligence and initial ground work undertaken by officers. They will be mostly prescriptive, allow ward members to have an input into the plans, and can be adapted to changing requirements or circumstances.

The trials have been very successful with compliments from residents, businesses and Council staff who work in the area. There has been a noticeable improvement in the wider visible environment, and the ethos of the new methods is to make longer lasting improvements and impact, rather than constantly chasing litter e.g. grass verges cut back, detritus manually swept and an increased level of waste being removed operating a 30 hour week.

The new working arrangements will facilitate closer links with Environmental Enforcement and Council Wardens, to address littering and fly tipping hot spots with particular focus on attention to detail, with the intention to raise the profile of what the clean team does in an area, and also what residents can do to help. It is now the intention to roll the methodology district wide over the next year to produce a more effective model of working in each ward.

In terms of recruitment, Bradford South currently has four vacancies in street cleansing and it is the intention to recruit to these positions over the summer. All new apprentices and starters will work a 30 hour week and the service will continue to encourage people from under-represented groups and communities to apply.

Wardens – 18 Wardens are currently being recruited to backfill vacancies. It was recognised that there was under representation from certain groups in terms of reflecting the communities in Bradford, and therefore applications from Eastern European, and Asian women were encouraged. Two new Wardens have already joined the Bradford South team.

5.2 Performance – Street Cleansing

The service conducts regular surveys of each ward to establish a local snapshot of environmental indicators for performance management purposes. The grading methodology is derived from the former Best Value National Performance Indicator - NI 195 indicator and the sample selection process has been adapted to specifically suit ward based surveying.

In each ward approximately six to eight priority streets are graded every month. These are areas of high pedestrian footfall, main roads or retail areas. In addition the monitoring officer will select a further seven to nine streets to include in the survey.

Grades for litter, detritus, graffiti, fly posting and weeds are awarded as follows:

- A None present
- B+ Almost clear
- B Some present but not below acceptable standard
- B- Part of street falls below an acceptable standard (half-fail)
- C Street falls below acceptable standard
- C- Very poor condition
- D Street is completely affected

Appendix 1 shows the performance in terms of measured cleanliness with regards to litter, detritus, graffiti and fly posting from 2009 to 2016.

Out of the six wards in Bradford South, only Great Horton is distinctly worse than the South Area average, with 20-30% of streets failing on litter consistently for most of the past seven years.

Generally the levels of detritus remain low across South. There was a spike in three wards in 2015/16 and it is felt that this is an anomaly caused by a smaller sample size within these wards during that year.

The spike in streets failing on graffiti in 2014/15 seems to have dissipated in 2015/16, suggesting that this may have been caused by the activity of a few individuals within the three worst affected wards within the South area.

Wibsey and Great Horton have traditionally been hotspots for fly posting over the past few years, however 2015/16 has seen remarkably low levels of streets failing on this issue; there was a smaller sample size during that year.

5.3 New developments/technology

Solar powered compaction litter bins (Big Belly Bins see Appendix 2)

Presently, there are in excess of 4,000 litter bins situated around the district within the public domain. Significant resources are required to empty these bins and replace with new bags at each visit. In the highest footfall areas, bins can be emptied two to three times per day.

Big Belly litter bins can compact the rubbish they hold which increases capacity to between 600 litres and 800 litres of rubbish, which is six to eight times more than the capacity of the standard litter bin. They have a solar panel on the top which powers a 12v battery that is constantly on trickle-charge; requiring only eight hours of *daylight*, not *sunlight*. Having this smart infrastructure significantly reduces the number of staff hours required servicing bins, and the bins have an integrated sim card and online telemetry management system that notifies the Council when it needs emptying, by sending an email to management or a driver via a PC or smartphone. This means that only the bins that are approaching capacity will be emptied on any given day. In turn, this frees up valuable staff resources to enable the

Council to create a cleaner environment for its residents and tourists, with particular emphasis on attention to detail.

An eight week pilot study conducted between 16/09/15 and 08/11/15 in Shipley Town Centre saw 34 standard 100L bins replaced by 9 Big Belly bins. During this period there were 68 collections whereas under the standard collection schedule, there would have been over 2000 collections; a 97% reduction redirecting a total of 113 staff hours. Since then, the Council have procured 47 bins of which 3 have been sited in Bradford South in the Wibsey ward

In addition the bins also have the facility to be used for advertising and sponsorship on three sides of the bin, potentially generating a new revenue stream. A trial is soon to begin to see whether this initiative can generate some income to buy more bins

The new bins will not replace all traditional litter bins in the district, but will be targeted to areas of high usage such as town and village centres and remote areas, where sending a vehicle to empty bins daily is not economically viable.

In summary the bins have a number of advantages:

- Reduces the frequency of collections
- Reduces the number of staff hours collecting bins and reallocates staff and vehicle resources to other areas
- Reduces plastic bag usage and plastic to landfill
- Easier management of data collection through telemetry online management system
- De-clutters the streetscape as less bins are required
- Minimises vehicle accessibility problems in high footfall pedestrianised areas and saves on fuel cost from vehicles
- Reduces emissions and therefore CO₂/NO₂
- Prevents illegal trade waste dumping and the potential to create a revenue stream as a result by identifying traders using the bins without a trade waste contract.
- Potential to communicate messages to the public without the need for additional infrastructure (key Council messages or Social Responsibility Appendix 2)
- Re-uses existing bins outside the designated target areas reducing the current litter bin budget.
- Reduces the number of complaints from residents and tourists through total waste containment (enclosed chute-type entry as opposed to open apertures) e.g. overflowing bins (keep area clean and green), wind-blown debris, pest infestation (rats and pigeons), access to litter and cigarettes and litter produced odour.
- Reduces street litter by a minimum of 20%.
- Increases opportunities to generate income through advertising (results of the trial will be brought back to this Committee at a later date).

5.4 Mechanical sweeper routing and weed spraying trial

The primary purpose of the mechanical sweeping operation is to remove detritus (silt/mud), which if not tackled can lead to blocked gullies, unsafe roads and pavements, and accelerated weed growth. Whilst sweeping these routes the machines do also pick up any litter present, but that is secondary to detritus.

Routing vehicles will maximise efficiency per machine and identify any latent inefficiency in existing service levels and provide more information about where/when sweeping is occurring i.e. transparency in service levels. The software that will be used has worked successfully by Waste Management to deliver the roll out of kerbside round re-organisation and new waste policies that residents are expected to comply with in order to boost recycling.

Bradford South currently has three mechanical sweepers dedicated to work within its boundaries, and it is the intention that the routing project will route two machines, leaving the third machine at the Area Operational Manager's discretion.

Frequencies for sweeping will vary depending on the land use category of each street. For example, a main road would be swept more often than a residential road or an industrial street. Introduction of in-cab technology will gradually allow service to develop a more detailed understanding of factors affecting mechanical sweepers e.g. which streets are not getting swept due to parked vehicles, road works etc. or feedback about where sweepers are struggling to complete routes as prescribed by the software.

Routes will be organised sequentially so that any interruptions do not mean a route is missed until the next cycle, but is done on the next available working day. Specifying an exact service date in advance would therefore be difficult due to breakdown etc. It is the intention to get draft routes by October 2016. At this point members will be able to have an input to modify frequencies.

Finally the service is also looking to trial a weed spraying unit onto the back of a mechanical sweeper whilst servicing the routes.

6.0 OTHER CONSIDERATIONS

Proposals for Area Committee decision-making

6.1 There are a number of factors to take into account when considering how to deploy resources at an Area level. For example, the Council policy on parking enforcement (as set out in Bradford Council's application to Central Government when taking on responsibility for the function) is based on national statutory guidance. The policy expects a consistent, fair and transparent approach within the district to parking enforcement. With effect from 23rd January 2012 the civil enforcement function passed from Civil Enforcement Officers employed by Parking Services to Council Wardens. Council Wardens are now the Council's designated Civil Enforcement Officers. As such, Council Wardens are expected to deal with all cars parked in contravention in accordance with the district policy. This means that Council Wardens need to have a regular presence in parking hotspots and deal with any cars they find parked in contravention. Statutory guidance clearly states that discretion is a back-office function and it is therefore not the decision of a Council Warden as to whether they deal with a car parked in contravention. The Council Warden has to issue a PCN and this can be appealed by the customer.

6.2 In terms of the deployment of Council Wardens, the Area Committee will have to consider the range of functions the Warden has to carry out and the risks associated with not balancing these. For example, if Council Wardens are not deployed to parking hotspot areas there is a likelihood of increased contraventions, safety and congestion implications,

complaints and reduced income. Similarly, if Council Wardens do not deal with environmental issues there will be an affect on the visual amenity and the likelihood of an increase in complaints and anti-social behaviour.

In terms of Street Cleansing members are able to have influence and decide where staff are deployed, the new routing patterns and the forthcoming prescriptive cleansing work plans.

7.0 FINANCIAL AND RESOURCE APPRAISAL

7.1 The Council Warden Service budget

The total Council Warden budget for the 76 Council Wardens (including 3 Area Operations Managers) has been set at £2,089,700 for the financial year 2016/17.

Area Team	Number of posts	Budget (£) 2016/17
City Centre Team	22	672,600
Bradford East	12	303,200
Bradford South	10	253,100
Bradford West	12	303,200
Keighley	9	228,000
Shipley	8	203,000
Area Operations Managers	3	126,600
TOTAL	76	2,089,700

7.2 Street Cleansing

Area Team	Number of posts	Budget (£) 2016/17 All Staff, Vehicles and Equipment
Bradford East	21 + 7 vacancies	732,800
Bradford South	15 + 4 vacancies	669,100
Bradford West including City centre	35 + 8 vacancies	1,222,900
Keighley	18 + 8 vacancies	806,300
Shipley	22 + 3 vacancies	708,300
TOTAL	111 + 30 vacancies	4,139,400

Note. This does not include Public toilets and Ancillary services

8.0 RISK MANAGEMENT AND GOVERNANCE ISSUES

8.1 The financial risks posed are limited by the nature of the expenditure delegated.

9.0 LEGAL APPRAISAL

9.1 Legal implications of the devolution of budgets to Area Committees have been reviewed by the City Solicitor, and any issues and constitutional amendments were made at the Council's Annual General Meeting.

9.2 Area Committees now have the opportunity to consider how to implement the constitutional changes related to devolution. Legal Services will continue to advise and

support committees regarding the legal implications of any proposed changes they seek to make.

10.0 OTHER IMPLICATIONS

10.1 EQUALITY AND DIVERSITY

10.1.1 Area Committee decisions will need to be made in line with Equal Rights legislation. This will require Area Committees to assess the potential equality impact of any decisions they make.

10.2 SUSTAINABILITY IMPLICATIONS

10.2.1 Increased local decision-making has the potential to create more sustainable solutions to local issues.

10.3 GREENHOUSE GAS EMISSIONS IMPACTS

10.3.1 No specific issues.

10.4 COMMUNITY SAFETY IMPLICATIONS

10.4.1 Increased local decision making has the potential to improve community safety through more closely addressing local priorities.

10.5 HUMAN RIGHTS ACT

10.5.1 There are no Human Rights Act implications arising from this report.

10.6 TRADE UNION IMPLICATIONS

10.6.1 Trade unions are being consulted at levels 1, 2 and 3 on all changes to Street Cleansing and Warden services.

10.7 WARD IMPLICATIONS

10.7.1 The information in this report is relevant to all Wards in Bradford South.

10.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

10.8.1 An increased level devolution of the services will allow the Area Committee to further address local priorities for those services.

11.0 NOT FOR PUBLICATION DOCUMENTS

11.1 There are no not for publication documents.

12.0 OPTIONS

12.1 As this Service has now been devolved, the Area Committee can decide how to shape the Service within the previously-mentioned parameters.

13.0 RECOMMENDATIONS

13.1 Bradford South Area Committee notes and welcomes the approach outlined in this report.

13.2 Ward Members are updated regularly on initiatives within their wards to encourage cleaner streets and neighbourhoods.

14.0 APPENDICES

14.1 Appendix 1 Performance – Street Cleansing

14.2 Appendix 2 Solar powered compaction bins

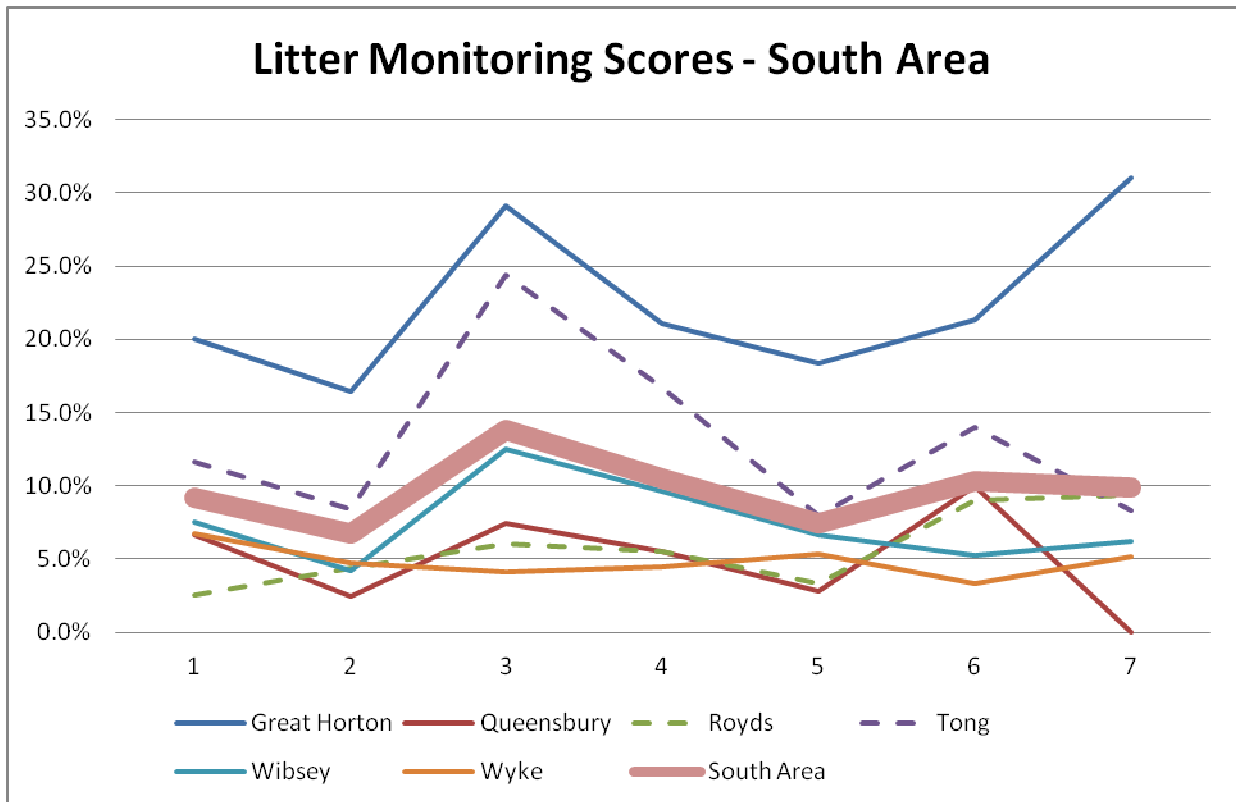
15.0 BACKGROUND DOCUMENTS

APPENDIX 1

PERFORMANCE – STREET CLEANSING

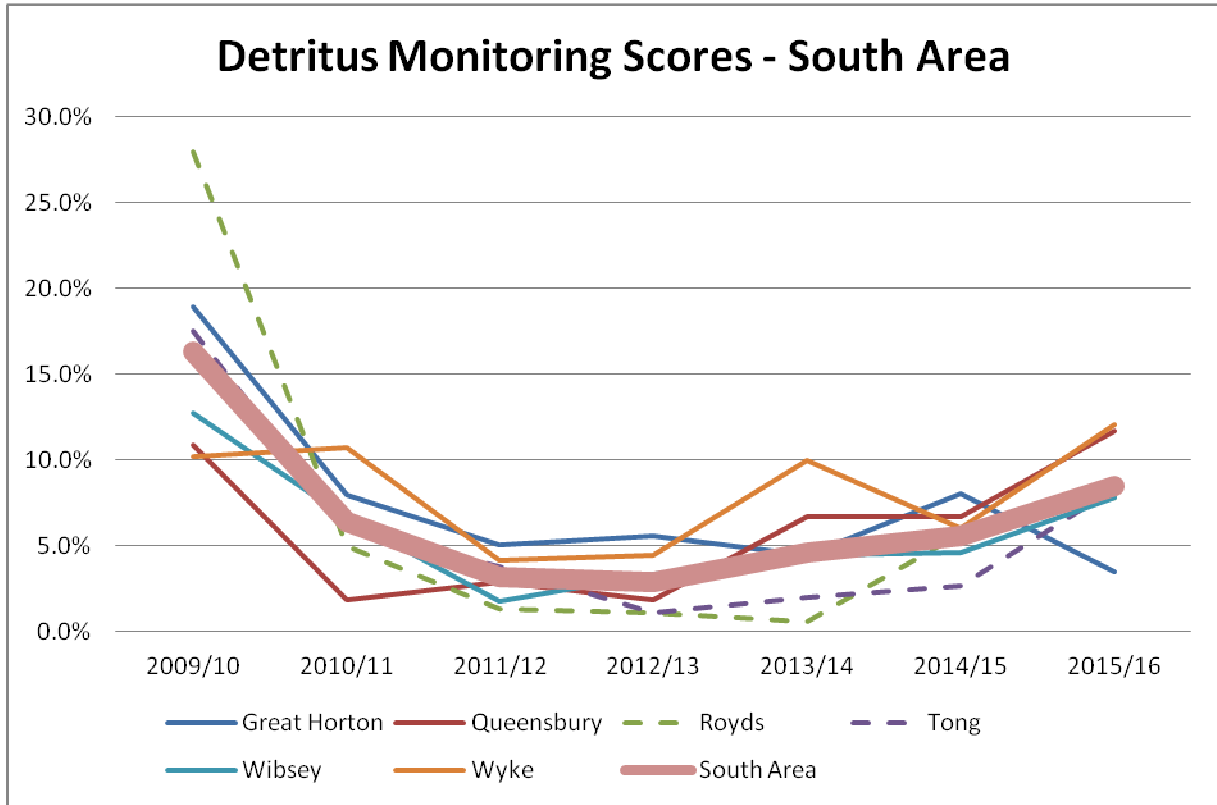
Monthly Monitoring Scores – Litter (Bradford South Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Great Horton	South	20.0%	16.5%	29.1%	21.1%	18.3%	21.3%	31.0%
Queensbury	South	6.7%	2.4%	7.5%	5.5%	2.8%	10.0%	0.0%
Royds	South	2.5%	4.4%	6.1%	5.6%	3.3%	9.0%	9.4%
Tong	South	11.7%	8.4%	24.4%	16.7%	8.0%	14.0%	8.3%
Wibsey	South	7.5%	4.2%	12.5%	9.6%	6.7%	5.3%	6.3%
Wyke	South	6.8%	4.8%	4.1%	4.5%	5.3%	3.3%	5.2%
South Area		9.2%	6.8%	13.8%	10.5%	7.5%	10.3%	9.9%



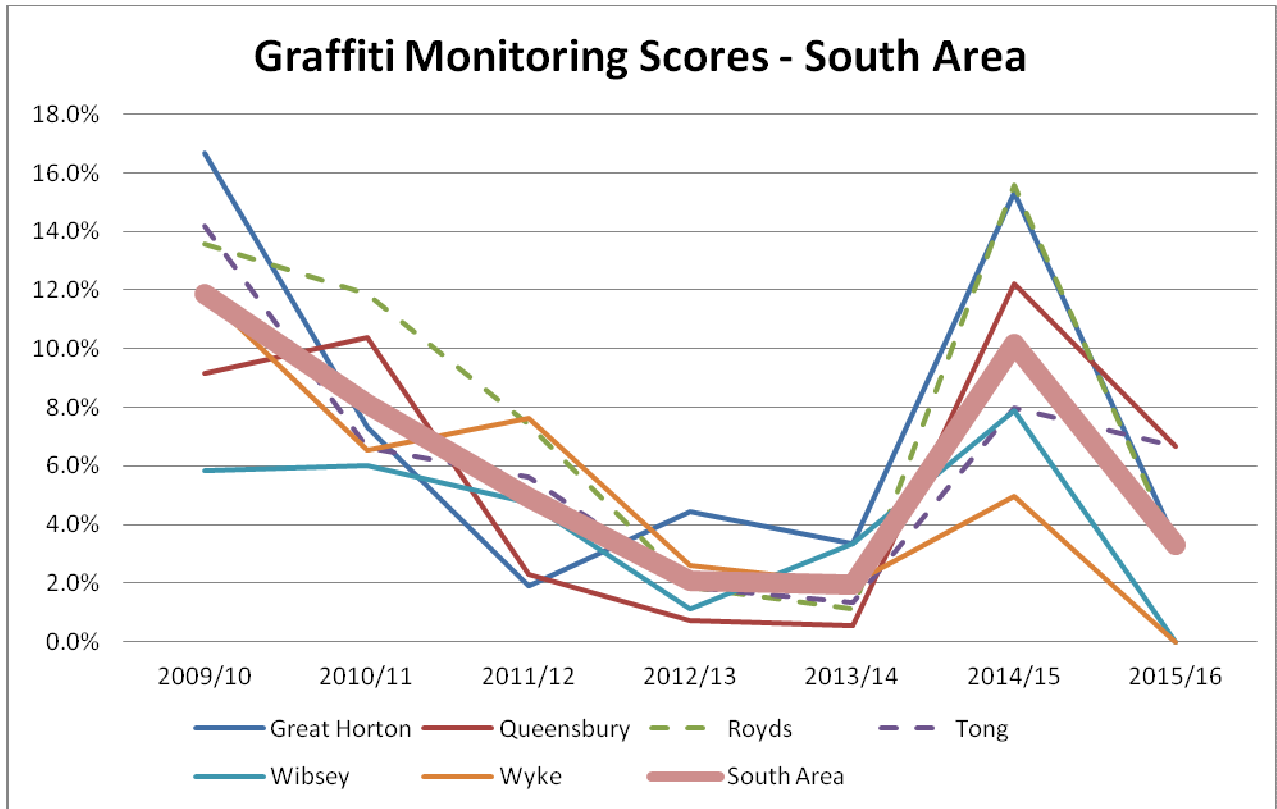
Monthly Monitoring Scores – Detritus (Bradford South Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Great Horton	South	19.0%	7.9%	5.1%	5.6%	4.4%	8.0%	3.4%
Queensbury	South	10.8%	1.8%	2.9%	1.8%	6.7%	6.7%	11.7%
Royds	South	28.0%	5.0%	1.4%	1.1%	0.6%	5.7%	7.8%
Tong	South	17.5%	6.0%	3.8%	1.1%	2.0%	2.7%	8.3%
Wibsey	South	12.7%	6.6%	1.8%	3.3%	4.4%	4.6%	7.8%
Wyke	South	10.2%	10.7%	4.1%	4.5%	10.0%	6.0%	12.1%
South Area		16.3%	6.4%	3.2%	2.9%	4.6%	5.6%	8.5%



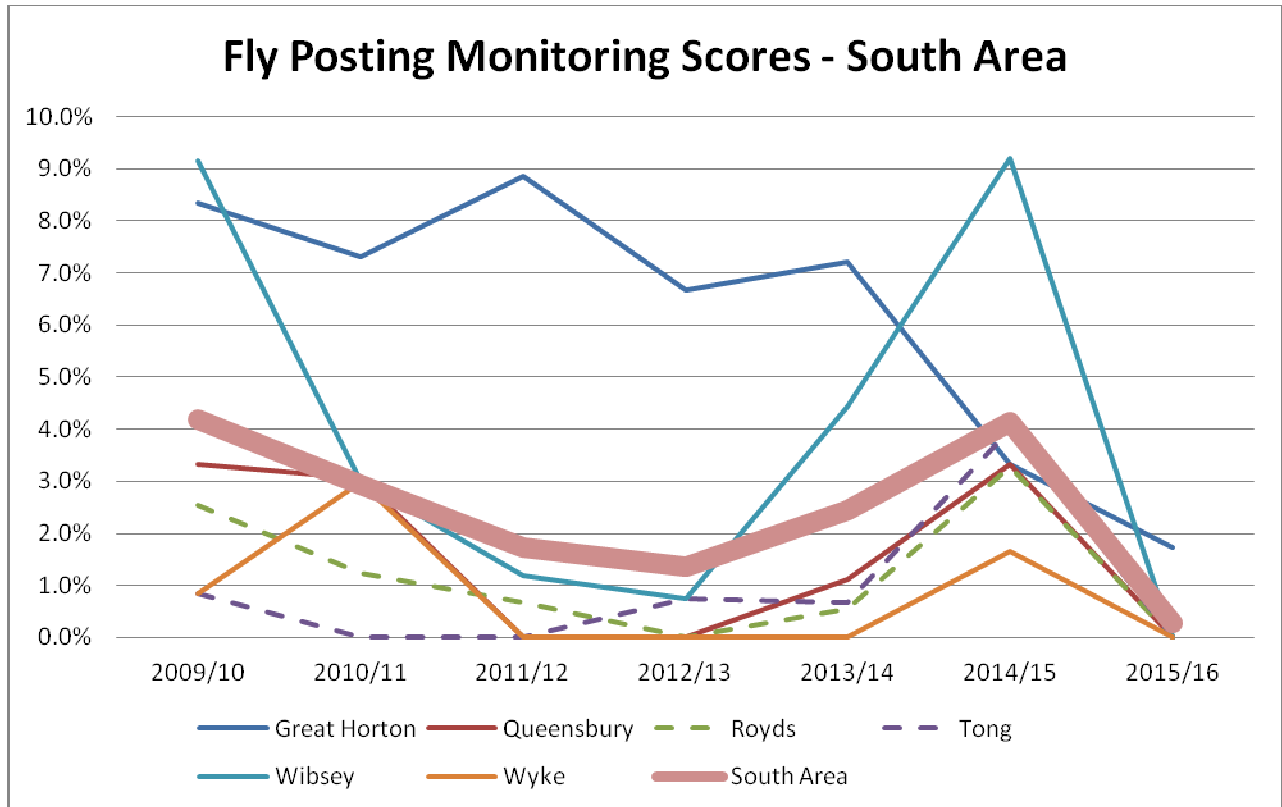
Monthly Monitoring Scores – Graffiti (Bradford South Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Great Horton	South	16.7%	7.3%	1.9%	4.4%	3.3%	15.3%	3.4%
Queensbury	South	9.2%	10.4%	2.3%	0.7%	0.6%	12.2%	6.7%
Royds	South	13.6%	11.9%	7.4%	1.9%	1.1%	15.6%	3.1%
Tong	South	14.2%	6.6%	5.6%	1.9%	1.3%	8.0%	6.7%
Wibsey	South	5.8%	6.0%	4.8%	1.1%	3.3%	7.9%	0.0%
Wyke	South	11.9%	6.5%	7.6%	2.6%	2.0%	4.9%	0.0%
South Area		11.9%	8.1%	4.9%	2.1%	2.0%	10.2%	3.3%



Monthly Monitoring Scores – Fly Posting (Bradford South Area)

Combined Data	Area	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
Great Horton	South	8.3%	7.3%	8.9%	6.7%	7.2%	3.3%	1.7%
Queensbury	South	3.3%	3.0%	0.0%	0.0%	1.1%	3.3%	0.0%
Royds	South	2.5%	1.3%	0.7%	0.0%	0.6%	3.3%	0.0%
Tong	South	0.8%	0.0%	0.0%	0.7%	0.7%	4.0%	0.0%
Wibsey	South	9.2%	3.0%	1.2%	0.7%	4.4%	9.2%	0.0%
Wyke	South	0.8%	3.0%	0.0%	0.0%	0.0%	1.6%	0.0%
South Area		4.2%	2.9%	1.7%	1.4%	2.5%	4.1%	0.3%



EXAMPLES OF BIG BELLY BINS AND ADVERTISING CAMPAIGNS





Report of the Strategic Director of Environment and Sport to the meeting of Bradford South Area Committee to be held on Thursday, 30 June 2016.

Subject:

2016/17 Bradford South Community Chest Grants

Summary statement:

This report details the Community Chest Grants awarded from applications received prior to the 29 February 2016 deadline.

Steve Hartley
Strategic Director of Environment and Sport

Portfolio:
Neighbourhoods and Community Safety

Report Contact: Mick Charlton
Bradford South Area Co-ordinator
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Overview & Scrutiny Area:
Corporate



1. SUMMARY

This report details the Community Chest Grants awarded from applications received prior to the 29 February 2016 deadline.

2. BACKGROUND

- 2.1 The Community Chest Budget exists to support and enable a wide range of community based projects and activities to be developed to benefit communities across Bradford South.
- 2.2 Applications which meet the criteria outlined in Appendix I are considered from groups, organisations and individuals contributing across a broad spectrum of initiatives, to the wellbeing and development of communities within Bradford South.
- 2.3 A Ward Officer, within the Bradford South Area Co-ordinator's Office, assesses the received applications and prepares Officer Recommendations.
- 2.4 The applications from each Ward are sent to the individual Ward Councillors with a request for comments, which inform the decision making process.
- 2.5 The Area Co-ordinator, under delegated powers, is responsible for making decisions on the received applications. These decisions are made following guidance received from the Grants Advisory Group, whose membership is the Chair, Deputy Chair and Opposition Spokesperson of the Area Committee.
- 2.6 Decisions are currently made four times a year, following the closing dates of 31 May, 31 August, 31 October and 28/29 February.
- 2.7 It is also possible, when decisions need to be taken outside the formal process, that the Area Co-ordinator can decide on an application having consulted individually the Members of the Grants Advisory Group.

3. OTHER CONSIDERATIONS

- 3.1 The wide range of projects is outlined in Appendix 2 were awarded grants to a value of £5,900. This has enabled projects costing £22,397 to proceed which will benefit communities across Bradford South.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 Financial

Whilst the grants awarded at the Grants Advisory Group meeting held on 17 March 2016 were £5,900 (see Appendix 2), this has enabled projects and activities costing £22,397 to take place.



4.2 Staffing

Support is provided from within the Area Co-ordinator's Office by Marie Copley, Ward Officer, from within existing resources.

5. **RISK MANAGEMENT AND GOVERNANCE ISSUES**

There are no significant risks arising from the proposed recommendations in this report.

6. **LEGAL APPRAISAL**

There is no legal requirement for the Council to provide small grants for the benefit of local communities.

7. **OTHER IMPLICATIONS**

7.1 **EQUALITY & DIVERSITY**

In awarding Community Chest Grants, special consideration is given to particular disadvantaged groups including the elderly, people with disabilities, youth, ethnic minorities and people who are unemployed. In addition, special consideration is given to particular areas i.e. inner city areas and Social housing estates.

7.2 **SUSTAINABILITY IMPLICATIONS**

Community Chest Grants enable local initiatives to be supported, thus encouraging groups and individuals to undertake activities that improve the social, economic and environmental well being of their communities.

7.3 **GREENHOUSE GAS EMISSIONS IMPACTS**

Greenhouse gas emissions and wider environmental impacts will be a consideration in assessing applications.

7.4 **COMMUNITY SAFETY IMPLICATIONS**

A number of the projects supported are either directly or indirectly concerned with improving community safety within local communities.

7.5 **HUMAN RIGHTS ACT**

There are no direct Human Rights implications arising from the recommendations below.

7.6 **TRADE UNION**

There are no implications for Trade Unions.



7.7 WARD IMPLICATIONS

Community Chest grants are awarded to projects and activities that support communities within the Great Horton, Queensbury, Royds, Tong, Wibsey and Wyke Wards.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

Community Chest grants are awarded to projects and activities that support priorities within the Bradford South Area Committee Action Plan 2014-17.

8. NOT FOR PUBLICATION DOCUMENTS

None.

9. OPTIONS

9.1 That the report be noted.

9.2 There is only one option as the purpose of the report is to inform on the allocation of Community Chest Grants.

10. RECOMMENDATIONS

10.1 That the wide range of applications from groups, organisations and individuals across Bradford South are noted and welcomed.

10.2 That the Bradford South Area Co-ordinator's Office continue to ensure the effective allocation of the Community Chest budget by providing appropriate advice and support to applicants.

11. APPENDICES

APPENDIX 1 Current Criteria for applications

APPENDIX 2 Summary of Grants awarded 17 March Grants Advisory Group.

12. BACKGROUND DOCUMENTS

None.



CRITERIA FOR APPLICATIONS

1. Applications will only be considered from groups/organisations that either operate in, or benefit people who live in, the Bradford South Constituency area, or individuals living in the Constituency who are engaged in exceptional sporting, artistic or voluntary work endeavours.
2. Applications will be considered to assist community-based leisure/cultural activities that will be of benefit to the community, and where the activity could not go ahead without financial assistance.
3. Special consideration will be given to particular target groups including the elderly, disabled, youth, ethnic minorities, unemployed and to particular communities (e.g. inner city areas, Council estates, etc) and to new starts and innovatory schemes.
4. Bids from new groups or previously unfunded groups will be positively encouraged.
5. Grants may be used to complement other sources of funding (e.g.: Sports Council). Bradford South Area Co-ordinator's Office expects organisations to make every effort to be self-supporting and will favour grants where other funding/fundraising has been secured.
6. The maximum allocation from the Community Chest would not normally exceed £500 for any individual project. Projects that cross boundaries can be considered by a number of Area Co-ordinators' Offices, but the total grant will not normally exceed £500.
7. Projects should not contravene Council Policy Guidelines in areas of Equality of Opportunity (i.e., no discrimination of membership on grounds of sex, race, religion, occupation or opinion).
8. The organisation should be a non-profit making voluntary organisation where membership is open (i.e. no discrimination of membership on grounds of sex, race, religion, occupation or opinion).
9. Grants will normally be, under broad and flexible guidelines, on a one-off basis to cover capital or revenue expenditure.
10. Grants cannot be awarded for events/purchases that have taken place before the application deadline dates, i.e. retrospective payments.
11. No group that has applied for and received funding in consecutive years should automatically assume that funding will continue. Each application will be treated on its merits.
12. Groups/organisations should normally expect only one grant per financial year.
13. Community Chest cannot be used to fund religious or political activities, or capital expenditure exclusively connected with such activities.
14. Community Chest is not normally used to enable fundraising for a secondary body, unless within the terms of a loss guarantee.
15. Groups/organisations must ensure that all statutory (and/or legal) Health and Safety requirements are complied with and, where appropriate, advice must be obtained and followed.



APPENDIX 2

SUMMARY OF GRANTS AWARDED – FEBRUARY 29 2016 DEADLINE

WARD	ORGANISATION NAME	PURPOSE OF GRANT	TOTAL COST OF PROJECT	AMOUNT OF AWARD
Queensbury	Queensbury Community 1940's group	To assist with activities	£851	£200
	Queensbury Performing Arts	To assist with Community Panto	£500	£200
	Queensbury Scout Band	To assist with purchase of percussion rack	£504	£200
	Queensbury Community Programme	To assist with purchase of equipment	£388	£200
	Cycle Queensbury	To assist with family fun rides	£1,370	£200
	Shibden Head Primary School	To assist with intergenerational project	£2,585	£250
Royds	Hill Top Primary School	To assist with Enterprise Week	£500	£200
	Heart of Buttershaw Planning Group	To assist with Community Event	£2,000	£200
	St Aidan's Church	To assist with Community Easter Lunch	£338	£200
Tong	Springfield Gardens	To assist with purchase of gardening items	£500	£200
	Friends of Black Carr Woods	To assist with printing of leaflet	£435	£200
	Community Unity	To assist with rugby coaching for girls	£500	£150
	Insync Baton Twirlers	To assist with purchase of training outfits	£681	£200



	St James Church	To assist with access to community garden space	£1,000	£250
Wibsey	Action for the Odsal Community	To assist with day trip for older residents	£488	£200
Wyke	Oakenshaw Residents Association	To assist with horticultural activities	£400	£150
	Wyke Local History Group	To assist with ongoing costs e.g. room hire	£400	£250
	Wyke Village Society	To assist with printing of leaflets	£500	£250
All six	Low Moor Local History Group	To assist with purchase of display boards	£500	£200
	OnTrak	To assist with purchase of new tools	£492	£250
	Bradford Dolphins	To assist with exchange trip	£500	£200
	Woodlands Cricket Club	To assist with purchase of mobile batting cages	£3,330	£200
	Bradford PHAB	To assist with delivery of arts and crafts	£500	£100
Great Horton/Royds/Wibsey	MHA South and West Live at Home Scheme	To run a thank you evening for volunteers	£725	£200
Great Horton/Royds/Wibsey/Wyke	The Memory Tree	To assist with DFC sessions	£415	£200
Royds/Tong/Wibsey/Wyke	Friends of Low Moor Station	To assist with celebration event	£1,000	£250
Great Horton/Queensbury/Royds/Wibsey	Bradford Dragons Basketball Club	To assist with coaching	£680	£150
Royds/Wibsey	Sandale Community Development Trust	To assist with Days of Action in both wards	£315	£315



Total			£22,397	£5,765
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